THE ROTARY CENTRE FOR INTERNATIONAL STUDIES IN PEACE AND CONFLICT RESOLUTION

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HANDBOOK
FOR ROTARY PEACE FELLOWS
CLASS XIII
COMMENCING 2015

Disclaimer
Every attempt has been made to ensure that the information contained in this Handbook is correct at time of publication. Corrections and changes after this date will be posted on the School of Political Science and International Studies website: **www.uq.edu.au/polsis**

Contents

Welcome To Rotary Peace Fellows

On behalf of the staff of the School of Political Science & International Studies and the Faculty of Social and Behavioural Sciences, I would like to welcome you to The University of Queensland. We trust you will adjust to life and study at the University and we are proud to offer you a high quality program and facilities to support your educational endeavours.

You are part of the thirteenth intake of Rotary Peace Fellows (Class XIII) to embark on the Master of International Studies in Peace and Conflict Resolution degree program at The University of Queensland. You will be studying with other Peace Fellows, and also with approximately 100 students enrolled in our Master of International Studies program.

We aim to assist you in achieving:
- A smooth transition from your home country to living in Australia;
- An easy adjustment to studying the Master of International Studies program at the School;
- A good understanding of how policies, structure, procedures and requirements of the School and University can affect you;
- A good knowledge of the resources, support and assistance available to you.

This Handbook contains information designed to introduce you to the services and support provided by the School and details about the Master's Program and is intended only as a resource pertaining to the School of Political Science and International Studies.

In addition to this information, Peace Fellows should also refer to other important publications of this University:
- UQ Policies and Procedures Library: http://ppl.app.uq.edu.au/
- General Award Rules (GARS): http: http://www.uq.edu.au/student/GeneralRules2014/2014GARs.pdf
- UQ Answers http://www.uq.edu.au/uqanswers/
- Guide for International Students http://www.uq.edu.au/international-guide/

We anticipate that you will be arriving in Brisbane sometime in early February in order to attend Orientation programs commencing on Monday 23 February 2015, and classes commencing on Monday 02 March 2015.

Listen to the Pre-departure webinar recording courtesy of UQ International, for more information on planning your arrival.

Fellows make their own arrangements for arrival in Brisbane and collection from the airport. Options you may wish to consider:

- *Your Rotary Host Counsellor may be able to help you with this. Contact them in advance of your arrival if you require their assistance*
- *UQ International provides an 'Airport Reception' service to students commencing their studies. Bookings must be made three working days in advance via the Accommodation Services website*

You should also have arranged, or be arranging, accommodation for yourself. Again, your Rotary Host Counsellor may be able to help in this regard. Please contact your Rotary Host Area Coordinator or your Rotary Host Counsellor if you require assistance with this process.

Please note that there are thousands of students seeking accommodation in February, so we advise that you plan this carefully. The University has an accommodation service, which can be accessed through http://www.accommodation.uq.edu.au/, Fellows with dependants are urged to arrive at least four weeks prior to the beginning of semester to arrange their accommodation, employment and/or schooling requirements etc.

To help you to settle into the program, we have arranged a '**buddy'** system, whereby you will be linked with a Rotary Peace Fellow from the Twelfth intake (Class XII). Your allocated 'buddy' is listed on page 4. It is hoped your 'buddy' will be able to answer any outstanding questions you may have. Of course, you are also welcome to speak to either myself or Marian Ophof at any time (contact details are on page 4 of this handbook).

I urge you to read this Handbook thoroughly and familiarise yourself with the information contained within, so you can be as prepared as possible for your study with us. I would also suggest that you visit the UQ International webpage http://www.uq.edu.au/international/ and spend some time reviewing the information contained on their website. You will find in doing this that you will be better prepared for the cultural, climate and academic changes that you will experience during your first semester here at UQ.

I hope that the one and a half years you spend with us will be a productive and memorable experience, that you will form lasting friendships, and gain maximum benefit from our program in Peace and Conflict Resolution.

I look forward to meeting you in person in 2015.

With best wishes,
Dr Melissa Curley
Director, Rotary Peace Centre

The Rotary Centre For International Studies In Peace And Conflict Resolution

The University of Queensland's Rotary Centre for International Studies in Peace and Conflict Resolution is part of a global program to advance research, teaching, practical training and knowledge on issues of international relations, peace studies and conflict resolution.

Following an intensive international search by The Rotary Foundation, The University of Queensland was selected from over one hundred universities expressing interest in the establishment of a program for International Studies in Peace and Conflict Resolution. The decision recognised the outstanding reputation of The University of Queensland's longstanding International Relations and Peace and Conflict Studies programs.

The University of Queensland's program is one of only six such programs worldwide.

Other programs are based at:
• Chulalongkorn University, Bangkok, Thailand;
• Duke University and University of North Carolina, Chapel Hill, USA;
• International Christian University, Tokyo, Japan;
• University of Bradford, Bradford, UK;
• Uppsala University, Uppsala, Sweden.

About the School's Peace And Conflict Resolution Program

Recent international crises highlight the need for greater understanding of the political, economic and social factors that affect security and stability, as well as the tragic human costs involved in such conflicts. The threat of insurgency and terrorism, humanitarian crises in Afghanistan, Iraq, central Africa, the Middle East and elsewhere, all indicate that we need to develop greater expertise in alleviating such tensions and more effective strategies for promoting peace and stability.

There is also an urgent need to address such issues before they escalate. The amount of money and human resources spent on conflicts and re-building worldwide is significant. Educational programs aimed at the peaceful resolution of disputes, seen as having long-term rather than immediate effects, and which cost a small fraction of such amounts, can help to avoid the need for expensive peacekeeping operations and reconstruction costs. Our programs are designed to address these needs. We aim to equip students with the knowledge and skills that they need to engage in conflict resolution, peacekeeping and peace building in the contemporary global context.

Particular strengths of the program include:

• The degree is tailored for students interested in seeking employment in either government agencies, non-government organisations or the private sector;
• Students will study with people from a wide range of countries and professions;
• Teaching staff are recognised as being world class in their respective fields;
• Teaching is conducted in small groups wherever possible, and at convenient times, with most internal classes timetabled for the evening.

Teaching & Research

The teaching and research of the School's Academic Staff is internationally recognised. The Staff maintain close ties with important international and national non-government organisations, government agencies and leading academic institutions and research centres in Asia, Europe and North America. This exposure further reinforces the program. The School also hosts the Asia-Pacific Centre for the Responsibility to Protect.

Contact Details for Assistance

Rotary program enquiries:
Dr Melissa Curley
Director, Rotary Peace Centre
School of Political Science & International Studies
Level 5, Bldg. 39A, Room 540
The University of Queensland, Brisbane QLD 4072
Telephone: +61 7 3346 9054
Facsimile: +61 7 3365 1388
Email: m.curley@uq.edu.au

Consultation Hours: To be advised (and/or by arrangement)

Rotary administrative enquiries:

Ms Marian Ophof
Student Enquiries Officer
Rotary Peace Centre Administrative Officer
School of Political Science & International Studies
Level 5, Bldg. 39A, Room 536
University of Queensland, Brisbane, Queensland 4072
Telephone: +61 7 3346 9544
Facsimile: +61 7 3365 1388
Email: m.ophof@uq.edu.au

Ms Debra McKenzie
Senior Administrative Officer (Academic)
Rotary Peace Centre Administrative Officer
School of Political Science & International Studies
Level 5, Bldg. 39A, Room 504
University of Queensland, Brisbane, Queensland 4072
Telephone: +61 7 3365 2637
Facsimile: +61 7 3365 1388
Email: d.mckenzie1@uq.edu.au

IT Support Officer:
Mr Jason Seol
IT Support Officer
School of Political Science & International Studies
Level 5, Bldg. 39A, Room 568
The University of Queensland, Brisbane, Queensland 4072
Telephone: +61 7 3365 3106
Facsimile: +61 7 3365 1388
Email: j.seol@uq.edu.au

General Enquiries office:
Monday-Friday: 9am-5pm
Ms Marja Knuuttila
General Enquiries Officer
School of Political Science & International Studies
Level 5, Bldg. 39A, Room 535
Telephone: +61 7 3365 2858
Facsimile: +61 7 3365 1388
Email: m.knuuttila@uq.edu.au

Brisbane Rotary enquiries:
Further information about your assigned Rotary Host Counsellors and Rotary Speaking Duties should be directed to:
Mr Nick Curry
Host Area Coordinator (July 2013 to June 2016)
Past District Governor Nick Curry
Rotary Club of Brisbane Centenary
Telephone: +61 7 3257 3568
Mobile: 0407 763 716
Email: ntcurry@bigpond.net.au

Class XIII 2015 – 2016 Rotary Peace Fellows - Buddies

Class XIII Peace Fellows	Country of Citizenship	Notes	Buddy from Class XII	Country of Citizenship	Notes
Ms Pem Chuki Wangdi	Thimphu, Butan		Ms Bobbie Bigby	USA	
Ms Gina Fu	Milpitas, CA US		Ms Yoko Takazawa	Japan	
Ms Maria Caruso	Portland, OR US		Mr Nelson Cesar Rosa Vieira	Brazil	
Ms Saila Huusko	Helsinki Finland		Mr Devin Biviano	USA	
Ms Kate Rougvie	Sedbergh Cumbria UK		Mr Christopher Zambarkari	USA	
Ms Jenica Moore	Kalamazoo MI US		Ms Katharina Anna Dechert	USA	
Ms Nadia Mahmood	Winnipeg Manitoba Canada		Ms Katharina Anna Dechert	USA	
Ms Megan Smith	Eugene OR US		Ms Melanie Grace Lindayen	Canada	
Ms Rachel Hall Beecroft	Mason MI US		Mr Sai Won Latt	Myanmar	
Mr Nabi Sahak	Ashburn VA US		Mr Carlo Salter	USA	

Accommodation Services

http://www.accommodation.uq.edu.au/

Finding a great place to live while studying at UQ can really enhance your experience of university life. Accommodation Services provides information and services to assist you to find a home that's right for you, and make your arrival in Brisbane as smooth as possible.

Based on the experience of other Fellows, if you are coming from a cold climate and are not used to hot and humid weather conditions, we would recommend that you look for accommodation with air-conditioning. While air-conditioning will increase your electricity costs, you may have trouble sleeping during the hot and humid Brisbane nights without it.

Australian seasons are as follows:

Summer - December – February;   **Autumn (Fall)** - March – May;
Winter - June – August;   **Spring** - September – November.

Commencing International Students.

http://www.uq.edu.au/international-guide/

Commencing Peace Fellows are encouraged to make use of the many online resources available to assist students in their orientation to UQ. A great place to start is the UQ International Student Guide which includes information on a wide range of topics including Transport, Climate, and Working in Australia.

Cost of Living

http://www.uq.edu.au/international/living-costs

The cost of living will vary according to your lifestyle and requirements. Keep in mind that your budget should be flexible enough to allow for unexpected costs such as emergencies and health expenses.

Children's School Fees

http://www.uq.edu.au/study/index.html?page=17633

Please be advised that if you have primary or secondary school-aged children accompanying you, and you wish to enrol them in a school in Brisbane, you will more than likely have to pay school fees. These fees are set by the Australian government and are quite high, so we strongly recommend that you make early enquiries in order to know what these charges will be ahead of your arrival in Australia.

Orientation

Orientation Week (O-week)

http://orientation.uq.edu.au/

Orientation Week (O-Week) is a University-wide celebration for international and domestic students who are beginning their studies at UQ. O-week will commence Monday 23 February 2015

O-Week offers you social, sporting, study and support sessions and events to help you get familiar with the campus, meet people, get prepared for study, find out who's there to help and most importantly have fun!

As part of O-Week all commencing International students are required to attend one of the **International Student Orientation and Official Welcome sessions** and a **Getting Started Session : http://www.uq.edu.au/student-services/Getting+started**

The **online Orientation Planner** helps you create your own O-Week plan. It will help you find the faculty or school activities relevant to your program of study. Also look for any that might match your interests.
Go online before O-Week and see the line-up so you can plan exactly when and where on campus you need to be!

Rotary Peace Centre Welcome

The Rotary Peace Centre will host a Welcome Morning Tea. All Peace Fellows are required to attend; partners and children are welcome. This will take place on Thursday 26 February 2015 at 10:30am in the Terrace Room of Sir Llew Edwards Building (14) and will be followed by Induction Sessions for all commencing Peace Fellows. More information will be supplied to you closer to the date.

Rotary Peace Fellows' Seminar

This annual seminar is designed to enable Fellows to present the findings and research from their time as a Fellow in a conference-like format to representatives from Rotary, sector professionals, academics and peers. Rotary Peace Fellows will present at this seminar during their last semester of study. All Class XIII Fellows are required to assist and attend Class XII's seminar, scheduled at this stage, to be held on Saturday March 28, 2015.

Informal Meet and Greet Orientation

Peace Centre Director, Dr Curley will be running an informal meet and greet orientation in the first week of teaching, to facilitate Fellow's arrival and settling in process, and also to gain an opportunity to meet and get to know current Peace Fellows and Brisbane-based alumni. Date and time will be confirmed and emailed to your UQ email addresse in early 2015.

Program Requirements

Master of International Studies (Peace and Conflict Resolution)

<u>UQ Program Code</u>: 5339
<u>Duration</u>: 3 semesters FT
<u>Mode of Study</u>: Internal

A standard full-time load is #8 units of study per semester.

The program requires students to complete #24 units comprising:

- PART A #6 units POLS7250 (#4) and POLS7701 (#2).
  Both courses are compulsory. POLS7250 is available in Semester 1 & 2. POLS7701 is only available in Semester 1
- PART B #8 units from the courses listed under PART B (Peace and Conflict Resolution)
- PART C #2 units POLS7521 Applied Fieldwork Experience PLUS a further #8 units from any other combination of courses in PART B (Peace and Conflict Resolution or International Relations) and/or PART C. *Or up to #4 units of other courses as approved by the Program Director in consultation with the Rotary Director.

*Fellows are able to undertake up to 4# of courses from outside the MIS program. These courses can be drawn from other Faculties in the University, or from the School of Political Science and International Studies' Master in Governance and Public Policy program. **Approval must be obtained prior to enrolment for any courses not listed in the MIS**

COURSE SCHEDULE
Part A
POLS7250 #4 - Advanced International Studies
POLS7701 #2 - Research Methods
Part B - Peace and Conflict Resolution
CRMD7000 #4 - Mediation
POLS7502 #2 – Principles for Deep-Seated Conflict Resolution
POLS7503 #2 - Ethics and Human Rights
POLS7504 #2 - Contemporary Peacekeeping
POLS7505 #2 - Peacebuilding
POLS7509 #2 - Gender in International Politics & Development
POLS7510 #2 - Culture, Conflict and Reconciliation
POLS7522 #2 – Resolving Deep-Seated Conflict
Part B – International Relations
POLS7107 #2 - Globalisation, International Political Economy and Development
POLS7208 #2 - International Relations of the Asia- Pacific
POLS7211 #2 - International Security
POLS7216 #2 - Evolution of the International System
POLS7225 #2 - Foreign Policy, Diplomacy and Statecraft
POLS7302 #2 - Politics of Development
POLS7506 #2 - Arms Control & Disarmament
Part C
POLS7207 #2 - Independent Study (International Studies)
POLS7218 #2 - Specialist Studies in International Politics
POLS7306 #2 – Crisis Governance and Development
POLS7521 #2- Applied Fieldwork Experience (International Studies)
POLS7220 #6 - Research Project (MIS)

Part C - Continued
POLS7223 #6 – Research Project (MIS) Part A
POLS7224 #6 – Research Project (MIS) Part B
POLS7705 #8 – Research Thesis (MIS)
POLS7712 #2 – Knowledge Power and Politics
POLS7101 #2 – Dynamics of Governance
POLS7111 #2 – Dynamics of Public Policy
ANTH7260 #2 - Applied Anthropology: Native Title and Indigenous People
COMU7012 #2 – Communication and Social Movements
ECON7510 #2 – Economic Development
ECON7560 #2 - Globalisation and Economic Development
PUBH7645 #2 – Global Health Policy
SOCY7339 #2 – Introducing Quantitative Research

Suggested Study Plans – 2015/2016

Peace Fellows completing the Masters _with_ POLS7220 (#6 Unit Research Report).

Semester 1, 2015	Semester 2, 2015	Summer Semester 2015/2016	Semester 1, 2016
POLS7250 (#4) Part A POLS7701 (#2) Part A And #2 units from Part B PACR	#6 units from Part B PACR And #2 units Part C elective	POLS7521 (#2) Part C	POLS7220 (#6) Part C

Or

Peace Fellows completing the Masters _without_ POLS7220 (#6 Unit Research Report).

Semester 1, 2015	Semester 2, 2015	Summer Semester 2015/2016	Semester 1, 2016
POLS7250 (#4) Part A POLS7701 (#2) Part A And #2 units from Part B PACR	#6 units from Part B PACR And #2 unit Part C elective	POLS7521 (#2) Part C	#6 units of Part C Electives

Or

Peace Fellows completing the Masters with POLS7705 (#8 Unit Research Thesis) This is a year long course.

Semester 1, 2015	Semester 2, 2015	Summer Semester 2015/2016	Semester 1, 2016
POLS7250 (#4) Part A POLS7701 (#2) Part A And #2 units from Part B PACR	POLS7706 A (#8) Part C And #4 unit Part B PACR	POLS7521 (#2) Part C	POLS7706 B (#8) Part C And #2 unit Part B PACR

Course Descriptions - Peace and Conflict Resolution and International Relations 2015

Complete course descriptions and course profiles can be accessed from the Courses and Programs website:
http://www.uq.edu.au/study/

CRMD7000 Mediation
The course will not be offered during the regular semester 2 2014. Mediation is an effective way of resolving disputes and is now used in most Australian courts and tribunals. In some areas an extensive pre-litigation scheme exists and parties are required to attend mediation prior to commencing litigation. In international and environmental areas, facilitators use mediation skills to assist the creation of innovative solutions. Increasingly, conflict resolution skills are required in management and business to effectively prevent, manage and resolve disputes and complaints. This interactive course was developed to meet the National Mediator Accreditation Standards. Emphasising practical skills, students practice the theory they've learnt by mediating and participating in a range of conflict scenarios whilst receiving individual feedback on their style and overall performance by highly qualified practitioners. In the skills component, students work with the mediation model and learn alternative approaches to deal with varying circumstances. This course has a quota of 27 enrolments. If you wish to be considered for enrolment in this course please complete the Application Form and return via email to Senior Administrative Officer (Academic), School of Political Science and International studies email pols@uq.edu.au no later than 15 February for the semester 1 offering or 9 June for semester 2 teaching period 5 offering. Applications will be assessed for enrolment on the basis of academic merit and the statement provided by the applicant. Preference will be given to those students for whom the course is a compulsory core requirement of their program. Applicants will be notified of the outcome to their student email account.

POLS7101 Dynamics of Governance
This course deals with the practices of modern governance. Governance can be defined as the tools, strategies and relationships used by governments to help govern. Interest in governance has in part been spurred by the view that governments should experiment more with `non-governmental' mechanisms in dealing with pressing problems, for example, through the use of market mechanisms, or by forging collaborative or partnership relationships with civil society or community organisations. A central argument in this course, however, is that the role of governments and state agencies remains central to governance strategies, and that governments have an important responsibility to oversee, steer, resource and render accountable all forms of governance. This notion of the `government of governance' can be termed `metagovernance'. The course also deals with questions of knowledge and rationality in policy and governance systems and about how ideas and discourses shape the world of policy and governance. The course also explores the impact of power and institutional arrangements in shaping governance practices.

POLS7107 Globalisation, International Political Economy and Development
This course examines the economic and political aspects of globalisation. It introduces students to a range of theoretical perspectives on international political economy, globalisation and development. Globalisation is conceived of as both a distinct phenomenon in its own right and as an influence on domestic and trans-national relations. Specific issues include consideration of the evolving international economic system and the new governance structures that seek to shape it, and the way such processes have influenced development outcomes.

POLS7111 Dynamics of Public Policy
The course locates public policy processes within the wider political system and introduces the basic principles of the public policy process. The focus is on what governments and states do in policy terms, why they do it and what difference it makes. The components of the policy process are identified and examined in the context of case studies of particular policy areas from the country of origin of each student.

POLS7207 Independent Study (International Studies)
This is a restricted entry course and requires prior approval from the School. The independent study option allows students of exceptional ability to engage in a minor research project. The course is particularly useful for postgraduate coursework students who wish to investigate a topic of interest not covered by other postgraduate courses. This course can only be undertaken if the planned project is of immediate interest to a supervisor in the School. Prospective students must themselves identify and approach a potential supervisor and discuss their proposed research question; supervisors are not assigned by the School. Students interested in this course should in the first instance contact the School's Student Enquiries Officer several weeks prior to the beginning of semester to confirm their eligiblitiy to apply.

POLS7208 International Relations of the Asia- Pacific
This course explores the politics, economics and international relations of the Asia Pacific region at both the intra- and inter-regional levels. Particular attention is paid to influence of historical factors and domestic politics on the construction and evolution of foreign policies, and their impact on East Asian international relations. The course examines the possibility of hegemonic competition between the US, China and Japan in the evolving regional order, and the role of ASEAN in advancing East Asian forms of regionalism. The intention of the course is to: provide an understanding of East-Asia's post-war development; understand relations with the US; and critically reflect on how East Asian affairs and politics are incorporated in the discipline of International Relations.

POLS7211 International Security
Examination of the emerging international security order, including patterns of conflict and the War on Terror, and detailed studies of a range of key issues affecting global and regional security.

POLS7216 Evolution of the International System
This course examines the main developments in the evolution of the international system from renaissance Europe to the Second World War. The modern international system will be studied through a focus on Europe¿s encounter with the non-European world, the Peace of Westphalia, the French Revolution, the emergence of nationalism and the rise of liberalism to explore the continuities and changes evident in the sovereign state and international system.

POLS7218 Specialist Studies in International Politics
The Responsibility to Protect in Global Politics The Responsibility to Protect (R2P) refers to international efforts to protect populations from genocide, war crimes, ethnic cleansing, and crimes against humanity. R2P is a developing international norm which attempts to reconcile three often-competing sets of ideas: the established norms of state sovereignty and non-intervention, the knowledge that states have a responsibility to protect their populations but are often responsible for atrocities, and the international community¿s responsibility toward non-citizens when states to do not have the capacity or will to protect them. This is a restricted entry course and School consent must be obtained before enrolling. Please contact the School's Senior Administration Officer (Academic), prior to the start of semester. This course allows students to study emerging issues in the field of political science or international studies. Students cannot enrol in this course as a general elective.

POLS7220 Research Report (International Studies)
This is a restricted entry course and requires prior approval from the School. Prospective students must themselves identify and approach a potential supervisor and discuss their proposed research question; supervisors are not assigned by the School for this course. Students interested in this course should in the first instance review the information here and at http://www.polsis.uq.edu.au//?page=191830 Student eligibility fill be examined in the following areas: - Grade point average (GPA): successful applicants would be expected to have achieved a program GPA of 5 or better in their Masters program - Progression through degree : successful applicants would be expected to be in the final semester of their studies (or have completed at least #16 units in the program) - Viability of project : the project outline will be reviewed to determine its quality, viability and feasibility. - Availability of supervisor : research projects must be of direct interest to an academic staff member within the school, who in turn must have the workload capacity to supervise a student. Students are required to not only be self-motivated and self-disciplined, but also to determine and develop their own project in consultation with their supervisor. Students wishing to complete the research report on a full-time basis in one semester should apply to undertake POLS7220. Students wishing to complete the research report on a part-time basis over two semesters should apply to undertake POLS7223 for semester 1 commencement or POLS7224 for semester 2 commencement.

POLS7223 Research Report (International Studies) Part A
This is a yearlong course. It commences in Semester 1 and completes in Semester 2
This is a restricted entry course and requires prior approval from the School. Prospective students must themselves identify and approach a potential supervisor and discuss their proposed research question; supervisors are not assigned by the School. Students interested in this course should in the first instance review the information here: Student eligibility fill be examined in the following areas: Grade point average (GPA) - successful applicants would be expected to have achieved a program GPA of 5.5 or better in their Masters program Progression through degree - successful applicants would be expected to be in the final semester of their studies (or have completed at least #16 units in the program) Viability of project - the project outline will be reviewed to determine its quality, viability and feasibility. Availability of supervisor - research projects must be of direct interest to an academic staff member within the school, who in turn must have the workload capacity to supervise a student. Students work by themselves, under the individual supervision of a member of the academic staff of the School of Political Science and International Studies. The research report allows students of exceptional ability to engage in a substantial research project. Students are required to not only be self-motivated and self-disciplined, but also to determine and develop their own project in consultation with their supervisor. The semester then involves independent reading and research, regular contact between student and supervisor, and the preparation of a 10,000 to 12,000-word report. Full time students wishing to complete the research report in one semester should apply to undertake POLS7220. Part time students wishing to complete the research report over two semesters should apply to undertake POLS7223 for semester 1 commencement or POLS7224 for semester 2 commencement.

POLS7224 Research Report (International Studies) Part B
This is a yearlong course. It commences in Semester 2 and completes in Semester 1
This is a restricted entry course and requires prior approval from the School. Prospective students must themselves identify and approach a potential supervisor and discuss their proposed research question; supervisors are not assigned by the School. Students interested in this course should in the first instance review the information here: Student eligibility fill be examined in the following areas: Â¿ Grade point average (GPA)Â¿ successful applicants would be expected to have achieved a program GPA of 5.5 or better in their Masters program Â¿ Progression through degree Â¿ successful applicants would be expected to be in the final semester of their studies (or have completed at least #16 units in the program) Â¿ Viability of project Â¿ the project outline will be reviewed to determine its quality, viability and feasibility. Â¿ Availability of supervisor Â¿ research projects must be of direct interest to an academic staff member within the school, who in turn must have the workload capacity to supervise a student. Students work by themselves, under the individual supervision of a member of the academic staff of the School of Political Science and International Studies. The research report allows students of exceptional ability to engage in a substantial research project. Students are required to not only be self-motivated and self-disciplined, but also to determine and develop their own project in consultation with their supervisor. The semester then involves independent reading and research, regular contact between student and supervisor, and the preparation of a 10,000 to 12,000-word report. Full time students wishing to complete the research report in one semester should apply to undertake POLS7220. Part time students wishing to complete the research report over two semesters should apply to undertake POLS7223 for semester 1 commencement or POLS7224 for semester 2 commencement.

POLS7225 Foreign Policy, Diplomacy and Statecraft
This course examines foreign policy and practices of diplomacy in international relations. We first examine theories of foreign policy before exploring the process of foreign policy formation, the role of different sets of actors in influencing foreign policy, key practices or sites of diplomacy and the role of ethical considerations in foreign policy. In the latter half of the course we apply these insights to a series of foreign policy case studies, and conclude with a simulation exercise associated with a hypothetical `global incident'.

POLS7250 Advanced International Studies
This course provides students with a broad introduction to international relations and peace studies. After engaging the main conceptual approaches, such as realism, liberalism, pacifism and critical theory, the course addresses some of the key contemporary issues, such as the role of foreign policy, international institutions, sovereignty, inequality, humanitarian challenges, conflict resolution and human rights.

POLS7302 Politics of Development
This course focuses on the centrality of politics in development. It examines contemporary development processes in relation to historical trends, and explores the ways in which local and global contexts are increasingly interconnected in an era of globalisation. The course introduces and engages competing approaches to development, and considers the politics and political implications of everyday lived experiences of development policy. Throughout the course, we closely examine the politics of social change, and consider the legacies of historical political change and their implications for contemporary development processes and challenges.

POLS7306 Crisis Governance & Development
This course provides students with an understanding of the policies and practices of crisis governance and the dynamics of post-crisis institutional reform, and emphasizes the participatory solutions which are now being proposed within this governance agenda. The course locates contemporary crises within an international development context, and, within this context, explores crisis causation, state-led crisis responses, and consequential reform efforts through governance, policy-analysis, and (participatory) democratic perspectives.

POLS7502 Principles for Deep-Seated Conflict Resolution
The course introduces the history and development of the conflict resolution field, theoretical underpinnings, and key approaches including distributive, integrative and transformative. Students will also gain an understanding of the qualities of constructive negotiators and important conflict resolution processes and skills as well as issues accompanying their application to deep-seated, international, intractable, or otherwise challenging conflicts. Learning in the course draws on scholarship, case studies, and simulations.

POLS7503 Ethics and Human Rights
This course addresses key ethical dilemmas in world politics. It begins by surveying the main ethical traditions in international relations, such as cosmopolitanism, communitarianism, feminism and postcolonialism. The course then engages a range of practical issues, including human rights, international law, humanitarian intervention and poverty. Lectures and seminar discussions alternate with alternative teaching methods, including participatory learning and simulations of either a war crimes tribunal or a truth and reconciliation commission.

POLS7504 Contemporary Peacekeeping
This course provides an in-depth study of peace operations and contains a unique peacekeeping simulation where students take on the role of UN peacekeepers, civilian staff, and non-governmental organisations to implement a peace agreement in a fictional country. During the course, students explore the historical evolution of peacekeeping, the different types of peacekeeping and peacekeeping actors as well as a range of contemporary problems such as transitional administrations and the use of force.

POLS7505 Peacebuilding
Peacebuilding is an extraordinarily complex cross-cultural international venture. Moreover, it has emerged only recently as a recognised domain of policy and risen rapidly into prominence. Drawing on scholarly writing, case studies and role plays, this course examines some of the elements that make up peacebuilding and explores some of the political, ethical and practical dilemmas that characterise efforts to rebuild the society and political community of others.

POLS7506 Arms Control & Disarmament
Addresses the political, strategic, legal and humanitarian issues directing arms control and disarmament processes. The course examines conventional weapons (such as landmines, small arms and light weapons) and weapons of mass destruction (nuclear, biological and chemical weapons). It draws on strategic analyses as well as on the range of international treaties, and examines traditional and current ways of viewing these weapons, looking especially at how the international community has sought to constrain or eliminate these.

POLS7509 Gender in International Politics and Development
This course examines the gendered impacts of a variety of development challenges in areas such as economic production, health, conflict, environmental resource extraction and political representation and how these are shaped by global political and economic conditions. While women's experience of the masculinist structures which regulate international politics and development are investigated, students will also consider how groups of men are made vulnerable or empowered through the privileging of particular masculine 'norms' within the international political and economic order.

POLS7510 Culture, Conflict and Reconciliation
Theories of culture, identity and difference; cultural conflict and multiculturalism; collective trauma and the politics of remembering and forgetting; different approaches to reconciliation.

POLS7521 Applied Fieldwork Experience (International Studies)
This is a restricted entry course and School consent must be obtained prior to enrolment. This course allows students to develop their research, analytical and communication skills while they acquire practical and professional knowledge in a workplace setting. The course is available to MIS and MIS (Advanced) students and MDevPract and MDevPract (Advanced) students who have declared an International Political Development field of study. The AFE/Internship must be negotiated in advance with the Course Coordinator. Students interested in this course should in the first instance contact the School's Student Enquiries Officer for further advice approximately twelve weeks prior to the beginning of semester. All additional costs incurred by students undertaking this course remain the responsibility of the student.

POLS7522 Resolving Deep-Seated Conflict
This course has a minimum quota of 12 enrolments.
The resolution of deep-seated and international conflict poses a range of challenges for the dynamic and rapidly evolving global conflict resolution field which emerged in the second half of the twentieth century. To respond to these challenges this course critically considers the frameworks for conflict resolution from the liberal peace to development efforts and to non-Western approaches and processes. These contextual issues will be addresses alongside the design and implementation of conflict resolution process, including questions of legitimacy and functions of conflict resolution interveners, planning intervention, conflict analysis, and undertaking third party roles. Learning in this course draws on scholarship, case studies, and simulations.

POLS7701 Research Methods
This course provides an introductory overview of approaches to social science research. It will equip students with an understanding of research design and the different research methodologies required to undertake the most common forms of qualitative and quantitative data collection and analysis used in social science research.

POLS7705 Research Thesis (MIS) Part A
A 16,000 word thesis reporting the findings of a year-long research project drafted in consultation with an academic supervisor. Students commencing in Semester 1 enrol in POLS7705 for two consecutive semesters. Students commencing in Semester 2 enrol in POLS7706 for two consecutive semesters.

POLS7712 Knowledge Power and Politics
This course addresses the relationship between language, power and the study and practice of politics. In particular it addresses the questions: 'what type of knowledge is possible in the human or social sciences?' and 'what type of knowledge do we gain when we study politics?' The unit studies the methodological, epistemological and philosophical issues surrounding research in the social and political sciences. It seeks to address the conclusions which can be drawn from these debates for the nature of the study of politics and international relations.

Courses Offered in the Master of International Studies, from outside of the School

ANTH7260 Applied Anthropology: Native Title and Indigenous People
This course covers theoretical areas and attends to practical skills involved in applied anthropology with a focus on native title research and Indigenous Peoples. Applied Anthropologists are increasingly in demand for their skills in social and cultural analysis and ethnographic methodology, as well as understandings of diverse systems of law, land tenure and social groups. Anthropological method and theory forms the basis of much research and practice undertaken with Indigenous Peoples in Australia and internationally; whether related to native title, other systems of recognition of Indigenous PeoplesÂ¿ rights, or in comparative development contexts.
The course has an introductory module leading to more advanced training in conceptual and methodological areas, which makes it suitable for those with a background in anthropology as well as students with multidisciplinary background.

COMU7012 Communication and Social Movements
Throughout the ages social movements have contributed to contesting the order of things. Social movements have appeared and disappeared, been tolerated or crushed, become popular or remained on the margins, and influenced society in the long run or merely created temporary change. This course will explore the differences between traditional and new social movements, the relationship between social movements and the media, and the role of communication in the democratisation process. The contribution and limitations of the media reform movements will be critically analysed, the major theoretical traditions of social movement theory will be explored, and students will gain an in-depth understanding of social movement theories in relation to examples from around the world. This course will be taught through case studies, interactive seminars, student led sessions, and analytical essays.

ECON7510 Economic Development
Competing theories of economic growth & development; assessment of alternative development strategies & policies; roles of international institutions in managing international economy; comparative experiences of Asian, African & Latin American developing countries examined.

ECON7560 Globalisation and Economic Development
Changing economic development processes in the new globalised, on-line, knowledge-based economy. Case studies will vary from year to year, depending on interests of the Co-ordinator. Initially, case studies of India and China. Impacts of the rise of India and China on the global and Australian economies.

PUBH7645 Global Health Policy
This course identifies key stakeholders in global health and their roles, including WHO, World Bank, key NGO's and bilateral agencies, and global public and private Partnerships. It explores major global health policy and program developments, and the translation of those policies into practice. The lectures/tutorials for this course will be taught in a block of 5 days and students must be available to attend every day during that period. This course may not be offered if the enrolment is less than 10 students.

SOCY7339 Introducing Quantitative Research
Quantitative research methods are the most commonly used research methods in the social sciences. They are widely used by academic researchers, government agencies, private companies, and community organizations. This course provides an introduction to quantitative methods in the social sciences. It emphasises how social scientists use simple quantitative techniques to investigate research questions coming from social science theory, prior research and applied problems. The course focuses on the link between theory and research in social science, the logic of quantitative empirical analysis, and techniques for describing quantitative data and drawing inferences (generalizations) about larger populations. The course also introduces Stata statistical software for simple quantitative analysis.

Course Coordinators – Postgraduate Courses Semester 1 and 2, 2015

Course Code	Course Coordinator	Email Address
CRMD7000	Mr Serge Loode (Sem 1 & 2)	serge.loode@uq.edu.au
POLS7101	Dr Alastair Stark (Sem 2)	alastair.stark@uq.edu.au
POLS7107	Prof Stephen Bell (Sem 1)	stephen.bell@uq.edu.au
POLS7111	Prof Brian Head	Brian.head@uq.edu.au
POLS7207	Dr Phil Orchard (Sem 1 & 2)	p.orchard@uq.edu.au
POLS7208	Dr Melissa Curley (Sem 1)	m.curley@uq.edu.au
POLS7211	TBA (Sem 2)	
POLS7216	TBA (Sem 2)	
POLS7220	Dr Phil Orchard (Sem 1 & 2)	p.orchard@uq.edu.au
POLS7223	Dr Phil Orchard (Sem 1 & 2)	p.orchard@uq.edu.au
POLS7224	Dr Phil Orchard (Sem 1 & 2)	p.orchard@uq.edu.au
POLS7225	Dr Matt McDonald (Sem 2)	matt.mcdonald@uq.edu.au
POLS7250	TBA (Sem 1) Dr Martin Weber (Sem 2)	m.weber@uq.edu.au
POLS7302	Dr Heloise Weber (Sem 1)	h.weber@uq.edu.au
POLS7306	Dr Alastair Stark (Sem 2)	alastair.stark@uq.edu.au
POLS7502	Dr Morgan Brigg (Sem 1)	m.brigg@uq.edu.au
POLS7503	Prof Roland Bleiker (Sem 1)	bleiker@uq.edu.au
POLS7504	Dr Sebastian Kaempf (Sem 2)	s.kaempf@uq.edu.au
POLS7505	Dr Anne Brown (Sem 2)	anne.brown@uq.edu.au
POLS7506	A/Prof Marianne Hanson (Sem 1)	m.hanson@uq.edu.au
POLS7509	TBA (Sem 2)	
POLS7510	Dr Martin Weber (Sem 1)	m.weber@uq.edu.au
POLS7521	Dr Melissa Curley (Sem 1 & 2)	m.curley@uq.edu.au
POLS7522	Dr Morgan Brigg (Sem 2)	m.brigg@uq.edu.au
POLS7701	TBA (Sem 1)	
POLS7705/6	TBA (Sem 1 & 2)	
POLS7712	Dr Richard Shapcott (Sem 2)	r.shapcott@uq.edu.au

School of Political Science and International Studies

Teaching Schedule – Peace and Conflict Resolution and International Relations 2015

(Information correct as at 26th September 2014)

Postgraduate Courses				2015		
Course Code	Units	Course name	Mode	Semester 1	Semester 2	Summer
CRMD7000	#4	Mediation	Intensive	☑	☑	
POLS7101	#2	Dynamics of Governance	Interanl & External		☑	
POLS7107	#2	Globalisation, International Political Economy and Development	Internal	☑		
POLS7111	#2			☑		
POLS7207	#2	Independent Study (IS)	Internal	☑	☑	☑
POLS7208	#2	International Relations of the Asia- Pacific	Internal	☑		
POLS7211	#2	International Security	Internal		☑	
POLS7216	#2	Evolution of the International System	Internal		☑	
POLS7220	#6	Research Project (IS) F/T	Internal	☑	☑	☑
POLS7223	#6	Research Project (IS) P/T	Internal	☑	☑	☑
POLS7224	#6	Research Project (IS) P/T	Internal	☑	☑	☑
POLS7225	#2	Foreign Policy, Diplomacy and Statecraft	Internal		☑	
POLS7250	#4	Advanced International Studies	Internal	☑	☑	
POLS7302	#2	Politics of Development	Internal	☑		
POLS7306	#2	Crisis Governance & Development	Internal		☑	
POLS7502	#2	Principles for Deep Seated Conflict Resolution (*)	Internal	☑		
POLS7503	#2	Ethics and Human Rights	Internal	☑		
POLS7504	#2	Contemporary Peacekeeping	Internal		☑	
POLS7505	#2	Peacebuilding	Internal		☑	
POLS7506	#2	Arms Control & Disarmament	Internal	☑		
POLS7509	#2	Gender in International Politics & Development	Internal		☑	
POLS7510	#2	Culture, Conflict & Reconciliation	Internal	☑		
POLS7521	#2	Applied Fieldwork Experience (IS)	External	☑	☑	☑
POLS7522	#2	Resolving Deep-Seated Conflict (*)	Internal		☑	
POLS7701	#2	Research Methods	Internal	☑		
POLS7706	#8	Research Thesis – Year Long Commencing Semester 2 Part A (Sem 2) Part B (Sem 1)	Internal	☑	☑	
POLS7712	#2	Knowledge Power and Politics	Internal		☑	

Information about Studying

Applied Fieldwork Experience (AFE)

During the 2015/2016 Summer Semester you will be required to undertake your AFE (POLS7521 Applied Fieldwork Experience), with a relevant government, non-government or private sector organisation.

This experience allows Fellows to develop their research, analytical and communication skills while acquiring practical and professional knowledge in a workplace setting. Fellows are required to complete a research project leading to the preparation of a field report (4,000 words).

Placement in the Applied Fieldwork Experience must be negotiated in advance with the Rotary Program Director and the Course Coordinator. **Rotary Peace Fellows must complete all relevant application forms for UQ and for Rotary International.** Further information will be provided to you by the Rotary Peace Centre Director and the Rotary Peace Centre Administrative Officer.

Confirmation of Enrolment Letter

You can obtain a Confirmation of Enrolment Letter and/or a Study Dates letter, either in person or online from the Student Centre on campus. These are official standard letters issued to students by the University and may be used to provide to your AFE Organisation or to support your VISA application for your AFE.

The Confirmation of Enrolment letter will include details of your enrolment with UQ including:

Student Name, Date of Birth, Student Number, Enrolment Status, Attendance Mode, Program, Duration, Date of Commencement, and Expected Graduation Date.

The Study Dates Letter will include all of the above plus Semester Dates.

To obtain a letter in person you just need to go to the Student Centre on campus, Level 1, JD Story Building (Bldg 61), with your **current Student ID Card.** The letter will be issued to you immediately.

You can also request a letter online but this may take a few days to have the letter ready for collection, although you may be able to obtain a scan of the letter to your student email address.

To Request a letter online:
Go To http://www.uq.edu.au/student-centre/ Click on the Student Centre link – Click on UQ Answers (the green link) – Click on Current Students – Click on Send us Your Question – Login with your UQ Username and Password – Request a Confirmation of Enrolment Letter and let them know how you want it delivered to you – via email to your student email address and in hardcopy.

The UQ Student Centre is located at
Level 1, JD Story Building (61)
University of Queensland
St Lucia Campus
Telephone: 3365 2600

Contact Hours
A standard #2 unit course requires approximately 8-10 hours of work each week. This is a combination of lecture and study time e.g. a 2 or 3 hour seminar and 5-7 hours of reading and research. A 4# unit course represents a time commitment of 16-20 hours per week and so on.

Course Profiles
www.uq.edu.au/study/
Course Profiles are produced for each individual course and are usually available two weeks prior to the commencement of semester from the Courses and Programs website. The electronic course profiles have detailed information about the course objectives, topic outlines, assessment items and criteria, teaching format, course materials and reading lists.

Credit or Exemption for Previous Studies
If you have already completed postgraduate level courses similar to those offered in the program, you may be eligible for credit or exemption. Please contact the Rotary Centre Administrative Officer for further details.

Enrolment
Under the program structure, a standard full-time semester workload will comprise #8 units of study. You may be able to enrol in a maximum of #10 units in a semester if you achieve a minimum GPA of 4.5 in the most recent semester of full-time study.

Graduation
http://www.uq.edu.au/graduations/
When you are close to graduation, you should familiarise yourself with graduation processes and procedures.
Rotary Peace Fellows commencing in Semester 1, 2015 are due to graduate at the end of Semester 1, 2016 and this will be reflected on your student record on mySI-net. Closer to your graduation you will receive notification of your graduation status. You will then be required to submit a "Conditional Graduation" form via mySI-net.

Preparing and writing assignments
http://www.polsis.uq.edu.au/docs/EssayGuide2014S2.pdf
Every student enrolled in the School is required to obtain a copy of the School of Political Science and International Studies Essay Guide. The guide is designed to assist you in planning and writing essays in political science. It also outlines the appropriate conventions regarding style, presentation and citation of sources. The guide can be downloaded from the School's website.

Additionally, the School will be offering drop-in sessions during semester to assist with essay writing. These sessions will be advertised close to the commencement of semester.

Student Rights and Responsibilities

http://ppl.app.uq.edu.au/content/3.60-student-rights-and-responsibilities
The University has a number of policies relating to student rights and responsibilities with which students should be familiar.
In particular students must thoroughly acquaint themselves with the University's policy regarding student integrity and academic misconduct.

Student Integrity and Misconduct

http://ppl.app.uq.edu.au/content/3.60.04-student-integrity-and-misconduct
You must read the UQ Student Integrity and Misconduct policy which makes a comprehensive statement about the University's approach to plagiarism, including the approved use of plagiarism detection software, the consequences of plagiarism and the principles associated with preventing plagiarism.

Academic Integrity

It is the University's task to encourage ethical scholarship and to inform students and staff about the institutional standards of academic behaviour expected of them in learning, teaching and research. Students have a responsibility to maintain the highest standards of academic integrity in their work. Students must not cheat in examinations or other forms of assessment and must ensure they do not plagiarise.

Before submitting any assignments you must ensure you have completed UQ's online Academic Integrity Tutorial.

Plagiarism

The University has adopted the following definition of plagiarism:

Plagiarism is the act of misrepresenting as one's own original work the ideas, interpretations, words or creative works of another. These include published and unpublished documents, designs, music, sounds, images, photographs, computer codes and ideas gained through working in a group. These ideas, interpretations, words or works may be found in print and/or electronic media.

Students are encouraged to read the UQ Student Integrity and Misconduct policy (http://ppl.app.uq.edu.au/content/3.60.04-student-integrity-and-misconduct) which makes a comprehensive statement about the University's approach to plagiarism, including the approved use of plagiarism detection software, the consequences of plagiarism and the principles associated with preventing plagiarism.

Sexual Harassment

http://ppl.app.uq.edu.au/content/1.70.02-prevention-sexual-harassment
The University of Queensland is committed to ensuring that the work and study environment for all University employees and students is free from sexual harassment.

Timetables
A final timetable is usually published several months prior to the beginning of the semester. The Semester 1 2015 timetable will be published late November 2014 and will be available from mySI-net. Some changes after this date may be necessary due to increasing or decreasing course enrolments. Students should therefore continue to consult the timetable until the commencement of the semester.

Tuition Fees
Rotary Peace Fellows have their tuition fees paid on their behalf by Rotary International. Please contact the Rotary Centre Administrative Officer if your student record on mySi-net indicates you have outstanding fees.

Some Key Dates 2015

The complete 2015 academic calendar can be accessed from UQ Events. Please review this for current information.
http://www.uq.edu.au/events/calendar_view.php?category_id=16&year=2015&month=&day=01

Semester 1 – Some Key Dates	
Orientation Week	Monday 23 February 2015 – Friday 27 February 2015
International students due date to enrol	Friday 27 February 2015
Semester 1 classes commence	Monday 02 March 2015
Last date for addition or substitution of courses, Semester 1	Friday 13 March 2015
Easter and commence Mid-Semester Break	Friday 03 April – Monday 13 April, 2015
Classes resume following mid-semester break	Monday 13 April 2015
Census date Semester 1 and last date to drop courses or cancel enrolment without financial liability	Tuesday 24 February 2015
Anzac Day	Saturday 25 April 2015
Last date to withdraw without academic penalty	Thursday 30 April 2015
Queen's Birthday Public Holiday	Monday 08 June 2015
Last day to withdraw from a Semester 1 course in mySI-net incurring financial liability and academic penalty	Friday 12 June 2015
Semester 1 ends	Saturday 27 June 2015
Graduation Week	Monday 20 – Friday 24 July 2015
Semester 2 – Some Key Dates	
International students due date to enrol	Friday 24 July 2015
Semester 2 classes commence	Monday 27 July 2015
Last date for addition or substitution of courses Semester 2	Friday 07 August 2015
Exhibition Day – Public Holiday	Wednesday 12 August 2015
Mid-Semester Break (inclusive)	Monday 28 September to Monday 05 October 2015
Last day to drop Semester 2 courses or cancel enrolment without academic penalty	Wednesday 30 September 2015
Classes resume following mid-semester break	Tuesday 6 October 2015
Semester 2 ends	Saturday 21 November 2015
Summer Semester – Some Key Dates	
Due date to enrol	Mid November 2015 – To be confirmed
Summer Semester 2014/2015 begins (provisional)	Monday 30 November 2015
Last day for addition or substitution of courses (provisional)	Friday 11 December 2015
Summer Semester Census date and last date to drop courses or cancel enrolment without financial liability (provisional)	Friday 18 December 2015
Christmas and Boxing Day Public Holidays	Friday/Saturday 25/26 December 2015
Summer semester mid semester break (provisional)	Monday 28 December 2015
New Year's Day – Public Holiday	Thursday 01 January 2015
Summer semester classes recommence	Mondday 04 January 2016
Summer Semester classes end	Saturday 13 February 2016

Office Facilities for Rotary Peace Fellows

Office Space
Peace Fellows have rooms in the School allocated for study purposes. Room Keys are allocated by our IT Support Officer and must be signed out when you commence your program. Should you misplace your key at any time, please notify the office immediately. <u>All keys are to be returned at the end of the Program.</u>

<u>As this is a shared office space allocated for study purposes only, you are asked to keep noise to a minimum.</u>

You are asked not to move, dismantle or rearrange any of the furniture in the room.
There is a telephone that can be used for internal calls. Program related outgoing local calls will require the use of a pin code. Occasional Program related outgoing STD or ISD calls are organised through the General Enquiries Officer.

Computers & Printers
Fellows have full access to the internet, and can print to the School's printers. Fellows are reminded that internet use must comply with the University's Internet Code of Practice, which is available from the following website:
https://ppl.app.uq.edu.au/content/6.20.01-acceptable-use-uq-ict-resources
The IT Support Officer will set up your network access when you commence your studies, and is available to assist you with any technical issues that you may encounter. The IT Support Officer also maintains the printers.

Email
All UQ students are provided with a University maintained email account. It is important that students check this email account regularly, as **all official correspondence from the School and the University will be sent to your student email address**. You are able to automatically forward emails sent to this account to another e-mail address. For assistance with this, please see the School's IT Support Officer.

Mail
Fellows can send and receive a reasonable amount of mail via the UQ internal mail system. Please ask at the General Enquiries Office, Room 535 for further information.

Other Office Equipment
The School maintains other office equipment that is available for reasonable study use, including a fax, laminator, binding machine, scanner, and shredder.

Photocopying
Peace Fellows are not charged for a reasonable amount of study related photocopying in the School. You are asked to restrict photocopying to work/research related materials, with a conservative approach in mind. You will be assigned a PIN number to access the photocopiers. All photocopier maintenance enquiries are to be directed to the School's IT Support Officer.

Thesis Library
A Thesis Library of published theses is housed at the School of Political Science and International Studies. The library is located in the Boardroom, Room 501. Should you require access for research purposes please contact the General Enquiries Officer at the Front Desk of the School.

Common Rooms
You are encouraged to use the School's Tea Room on Level 5, Bldg 39A, Room 569. The Tea Room is equipped with a microwave oven, toaster, fridge and dishwasher.

<u>All users of the Tea Room are expected to assist in keeping the area clean and tidy.</u>

Building and Security Information

After Hours Access
There is unrestricted access to the School building from 8:00am until 6:00pm Monday to Friday. Access to non-teaching areas of the building outside of these times is by means of a security or 'swipe' card. Swipe card access is arranged by the IT Support Officer. Lost or stolen cards should be reported immediately to the IT Support Officer. All staff and students are asked to wear or carry their photo-ID (a student or staff card) when they are working in the building outside of normal teaching times.

Building Security
Maintaining the security of the building is the responsibility of the entire School community. Any unusual or suspicious activity should be reported to University Security on either 1800 800 123 (free call) or Internal Extension 51234. Doors that should be secure at any particular time are identifiable by the nearby associated card reader displaying a red light (open or released doors display a green light).

<u>Undermining the safety and security of the building and other occupants by leaving doors ajar or 'jammed' for personal convenience is unacceptable behaviour.</u>

Emergency Procedures

A multi-coloured information booklet explaining emergency procedures is posted by the telephones in all offices. Spare copies are available from the School's General Enquiries Office, Room 535. You should familiarise yourself with these procedures and the building's emergency exits. Fire Warden's names, extensions and room numbers are posted in the foyer on each level of the building. Evacuation drills are conducted on a regular basis. In the case of an emergency, the University's Security can be contacted on 3365 3333 or extension 53333.

Workplace Health and Safety

The School's Workplace Health and Safety Representative is:
Ms Ros Roche, School Manager
Level 5, Bldg 39A, Room 505
Telephone: 3365 2517

Support for UQ Students

UQ Student Services - http://www.uq.edu.au/student-services/

Student services can help you with:
- Access to university
- Accommodation
- Careers
- Counselling
- Disability, illness and injury
- International student support
- Learning
- Multi-Faith Services
- Student equity
- University life
- Please note that students are required to obtain a Transport Card to travel at the concession rate for students on all Brisbane City Council public transport. Please refer to either UQ Student services or Brisbane City Council websites for information on how to obtain this card, once you have completed you enrolment at UQ

UQ Students are entitled to **free consultations** with a:
- Personal counsellor
- Disability advisor
- International student advisor
- Careers advisor
- Learning advisor

Contact Student Services by phone or in person **(not by email)** to make an appointment.
If you can't attend during office hours, ask about a **telephone interview**.

Student Services are located at:
Building 21D
Student Union Complex (opposite the Main Refectory)
University of Queensland
St Lucia Campus
Telephone: +61 7 3365 1704
Facsimile: +61 7 3365 1702
Email: ss@uq.edu.au

UQ Student Centre

http://www.uq.edu.au/student-centre/index.html
The Student Centre is your one-stop shop for all student administration and general enquiries relating to the University.

The Student Centre can provide information about:
- Academic records
- Admission Procedures
- Enrolment Procedures
- Examinations & assessment
- Graduation
- Grievance procedures
- Prizes & scholarships
- Traffic & parking

The UQ Student Centre is located at
Level 1, JD Story Building (61)
University of Queensland
St Lucia Campus
Telephone: 3365 2600

English Language Support

http://www.icte.uq.edu.au/english-support

The **Institute of Continuing & TESOL Education, (ICTE-UQ),** schedule **English language support** courses to UQ International students wherever possible, at no additional charge. Check upon arrival if and when these courses are offered.

English for Specific Purposes: Academic Communication Skills (ESP:ACS)

This is a full-time, three-week preparatory course offered prior to each UQ semester. The ESP:ACS course also includes an introduction to Australian academic standards and useful orientation information on life in Brisbane and Australia.

More information, including **How to Register** for the Program can be found on the ICTE-UQ website: http://orientation.uq.edu.au/event/english-specific-purposes-academic-communication-skills-esp-acs-full-time-3-week-course

It is recommended for all new UQ international students from non-English speaking backgrounds, providing them with essential English language and academic skills for undergraduate and postgraduate study at UQ including how to:

- Understand and take notes in academic presentations;
- Prepare and deliver academic presentations;
- Write cohesive academic essays and research reports;
- Efficiently read academic texts;
- Express ideas clearly and comprehensively;
- Actively contribute to academic discussion.

English for Academic Communication (EAC)

This is a UQ-funded, part-time, course. It is offered each UQ semester at **no additional cost** to all UQ undergraduate, postgraduate students and research higher degree candidates from non-English speaking backgrounds.

More information, including How to register for the program, can be found on the ICTE-UQ website: http://www.icte.uq.edu.au/eac

EAC St Lucia campus classes are delivered over a series of 2 hour lessons. Students can choose from 4 course streams including:
- Writing for academic communication;
- Speaking for academic communication;
- Listening and note-taking skills;
- Reading strategies & grammar.

English Conversation Club

About English Conversation Club

English Conversation Club is a free support service for UQ international student family members, visiting professors, international staff members and research fellows. Conversation groups are available for beginner, intermediate and advanced levels. There is no formal pre-entry testing to join. Groups are run by experienced volunteer tutors.

English Conversation Club Hours - 10.00am - 12.00 noon Mondays, Wednesdays and Fridays during State School Terms
The Venue:
Alumni Centre
50 Walcott Street (Building 91C)
UQ St Lucia [view map]
Enquiries to the Club Coordinator
Email: englishconversationclub@uq.edu.au
Telephone: 0403 332 703

Library Services

http://www.library.uq.edu.au/
The Library has a number of Online Tutorials and other Classes available to assist students.
Details can be found on their training calendar.
Training Calendar.

UQ Library has one of the largest collections amongst academic libraries in Australia and by far the largest in Queensland, including:
- Over 2 million volumes
- Over 85,000 distinct journal titles in electronic and/or print format
- Over 900 networked databases to guide you to content
- Multiple copies of textbooks held, including copies in High Use Collections for quick access
- Over 500,000 electronic books
- Over 30,000 DVDs and videocassettes
- Comprehensive quick reference collection
- Extensive manuscript, microform and pictorial collections

Collections are backed-up by a comprehensive information and computer skills training program, as well as individual advice and help in person, by telephone, on the website and through email or online chat.

Useful Websites

The University of Queensland	http://www.uq.edu.au
The Faculty of Humanities and Social Sciences	http://hass.uq.edu.au/
School of Political Science & International Studies	http://www.polsis.uq.edu.au
Rotary Centre for International Studies in Peace and Conflict Resolution	http://www.polsis.uq.edu.au/rotary/index.html
UQ Policies and Procedures Library	http://ppl.app.uq.edu.au/
General Award Rules (GARS):	http://www.uq.edu.au/student/GeneralRules2013/2013GARs.pdf
UQ Answers	http://www.uq.edu.au/uqanswers/
Guide for International Students	http://www.uq.edu.au/international-guide/
UQ Services and Facilities	http://www.uq.edu.au/services/
Map of St Lucia campus	http://www.uq.edu.au/maps/index.html?menu=1

my.UQ   https://student.my.uq.edu.au
my.UQ is a Web page that provides access to online information and services you need as a student. In my.UQ you can access your student email account, link to the Library, view your calendar and address book, find out the latest news and weather, and keep up-to-date with the happenings of UQ.

mySI-net   http://www.sinet.uq.edu.au
mySI-net is where you go to complete your enrolment, check your timetable, sign-on for classes and update/change your personal details.

myAdvisor   http://www.uq.edu.au/myadvisor/
myAdvisor provides online help for UQ students. It includes information on enrolment; access to forms; information on changing or withdrawing from courses; assessment, student rights and responsibilities, and financial matters.

AskIT   http://askit.uq.edu.au
AskIT provides computing assistance and training for UQ students via face to face help desks, telephone help-line, and an email enquiry service. AskIT is a service provided by The University of Queensland Library.

Information about Brisbane and Queensland

Brisbane City Council	http://www.brisbane.qld.gov.au/
Visit Brisbane	http://www.visitbrisbane.com.au
Southbank	http://www.visitsouthbank.com.au/
Tourism Queensland	http://www.tq.com.au

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