

**UQ ROTARY PEACE CENTRE  
HANDBOOK FOR ROTARY PEACE FELLOW  
CLASSXVII COMMENCING  
2019**



Nobel Peace Prize recipient 2006 Dr. Muhammad Yunus (4<sup>th</sup> from right back row) with UQ Rotary Director Dr. Melissa Curley (2<sup>nd</sup> from the right back row) and UQ Peace Fellows from Class XV at the Rotary Presidential Peacebuilding Conference in Sydney, Australia 2018

Every attempt has been made to ensure that the information contained in this Handbook is correct at the time of publication.

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**Website: [www.polsis.uq.edu.au](http://www.polsis.uq.edu.au)**

**Facebook: School of Political Science at UQ**

**Twitter: #polsisengage**



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## **Welcome To Rotary Peace Fellows**

Dear Class XVII UQ Rotary Peace Fellows,

On behalf of the staff of the School of Political Science & International Studies and the Faculty of Humanities and Social Sciences, I would like to welcome you to The University of Queensland (UQ). We trust you will adjust to life and study at the University and we are proud to offer you a high quality program and facilities to support your educational endeavours.

You are part of the seventeenth intake of Rotary Peace Fellows (Class XVII). You will be studying with other Peace Fellows, and also with students enrolled from a wide range of countries and professions.

We aim to assist you in achieving:

- A smooth transition from your home country to living in Australia;
- An easy adjustment to studying the Master of Peace and Conflict Studies program;
- A good understanding of how policies, structure, procedures and requirements of the School and University can affect you;
- A good knowledge of the resources, support and assistance available to you.

This Handbook is intended as a guide to resources pertaining to your study at UQ and the School of Political Science and International Studies. A more comprehensive induction on the Fellowship expectations and activities will be undertaken when you arrive.

In addition to this information, Peace Fellows should also refer to other important publications of this University:

- my.UQ <https://my.uq.edu.au/>
- Student Support <https://my.uq.edu.au/services/student-support>
- UQ Policies and Procedures Library: <http://ppl.app.uq.edu.au/>

We anticipate that you will be arriving in Brisbane sometime in late January or early February in order to attend Orientation programs, commencing on Monday 18<sup>th</sup> February 2019, and classes commencing on Monday 25<sup>th</sup> February 2019.

There are also three important events to note for your orientation to the UQ Rotary Peace Centre. These are **compulsory** and will also provide opportunities to meet existing Class XVI Peace Fellows and Brisbane based Alumni from the program. Please note these dates in your diary:

- Welcome Morning Tea for Class XVII Peace Fellows: Thursday 21<sup>st</sup> February, 2019, 9am-11:30am (Terrace Room, Bld 14)
- Master of Peace and Conflict (MPACS) Orientation: Thursday 21<sup>st</sup> February, 2019, 1-4:00pm
- UQ Class XVII Peace Fellows Peace Centre Induction: Friday 22<sup>nd</sup> February, 2019, 9:00am – 4pm (Venue GPN39A Room 402)

I urge you to listen to the [Pre-departure online briefing](#) for more information on planning your arrival and also refer to information at UQ Future Students Getting Prepared: <https://future-students.uq.edu.au/getting-prepared>

Fellows make their own arrangements for arrival in Brisbane and collection from the airport. Options you may wish to consider:

- Your Rotary Host Counsellor may be able to help you with this. Contact them in advance of your arrival if you require their assistance

- UQ provides an 'Airport Reception' service for commencing students. Bookings must be made [online](#) a minimum of three working days in advance of your arrival.

Please contact your Rotary Host Area Coordinator or your Rotary Host Counsellor if you require assistance with finding accommodation when you arrive.

Please note that there are thousands of students seeking accommodation in February, so we advise that you plan this carefully. The University has an accommodation service, which can be accessed through <https://future-students.uq.edu.au/accommodation>

Fellows with dependents are urged to arrive at least four weeks prior to the beginning of semester to arrange their accommodation, employment and/or schooling requirements etc.

To help you to settle into the program, we have arranged a '**buddy**' system, whereby you will be linked with a Rotary Peace Fellow from Class XVI. Your allocated 'buddy' is listed on page 7. It is hoped your 'buddy' will be able to answer any outstanding questions you may have. Please feel free to reach out to them via the email contact provided. Of course, you are also welcome to speak to Centre Staff at any time (contact details are on page of this handbook).

***I urge you to read this Handbook thoroughly and familiarise yourself with the information contained within, so you can be as prepared as possible for your study with us.***

I hope that the one and a half years you spend with us will be a productive and memorable experience, that you will form lasting friendships, and gain maximum benefit from our program in Peace and Conflict Studies.

With best wishes



Dr Melissa Curley  
Director, UQ Rotary Peace Centre



All Peace Fellows who attend the University of Queensland program are recognized at the completion of their degree with a paver stating their name, country of origin and date of program. These are laid in the Rotary Presidential Peace Park on the campus.

## **The University of Queensland Rotary Peace Centre**

<https://rotary.centre.uq.edu.au/>

The University of Queensland's Rotary Peace Centre is part of a global program to advance research, teaching, practical training and knowledge on issues of international relations, peace studies and conflict resolution.

Following an intensive international search by The Rotary Foundation, The University of Queensland was selected from over 100 universities expressing interest in the establishment of a program for Peace and Conflict Studies. The decision recognised the outstanding reputation of The University of Queensland's longstanding International Relations and Peace and Conflict Studies programs.

The University of Queensland's program is one of only six such programs worldwide.

Other programs are based at:

- Chulalongkorn University, Bangkok, Thailand
- Duke University and University of North Carolina, Chapel Hill, USA
- International Christian University, Tokyo, Japan
- University of Bradford, Bradford, UK
- Uppsala University, Uppsala, Sweden

Information on the Rotary Peace Fellowship program can be found at [www.rotary.centre.uq.edu.au](http://www.rotary.centre.uq.edu.au)

## **About the School's Peace and Conflict Studies Program**

<https://polsis.uq.edu.au/master-peace-and-conflict-studies>

Recent international crises highlight the need for greater understanding of the political, economic and social factors that affect security and stability, as well as the tragic human costs involved in such conflicts. The threat of insurgency and terrorism, humanitarian crises in Afghanistan, Iraq, central Africa, the Middle East and elsewhere, all indicate that we need to develop greater expertise in alleviating such tensions and more effective strategies for promoting peace and stability.

There is also an urgent need to address such issues before they escalate. The amount of money and human resources spent on conflicts and re-building worldwide is significant. Educational programs aimed at the peaceful resolution of disputes, seen as having long-term rather than immediate effects, and which cost a small fraction of such amounts, can help to avoid the need for expensive peacekeeping operations and reconstruction costs. Our programs are designed to address these needs. We aim to equip students with the knowledge and skills that they need to engage in conflict resolution, peacekeeping and peace building in the contemporary global context.

- The Master of Peace and Conflict Studies (MPACS) degree is tailored for students interested in seeking employment in either government agencies, non-government organisations or the private sector:
  - Students will study with people from a wide range of countries and professions;
  - Teaching staff are recognised as being world class in their respective fields;
  - Teaching is conducted in small groups wherever possible, and at convenient times, with most internal classes timetabled for the evening.

## **Teaching & Research**

<https://polsis.uq.edu.au/research>

The teaching and research of the School's Academic Staff is internationally recognised. The Staff maintain close ties with important international and national non-government organisations, government agencies and leading academic institutions and research centres in Asia, Europe and North America. This exposure further reinforces the program. The School also hosts the [Asia-Pacific Centre for the Responsibility to Protect](#), which focuses on the Responsibility to Protect concept, genocide prevention and the study of crimes against humanity. It conducts extensive outreach activities in the Asia-Pacific region, and UQ Rotary Peace Fellows have conducted their AFE with the R2P Centre on a number of occasions.

## **Fellowship Lifecycle**

Rotary Peace Fellows at UQ study the 24# Masters of Peace and Conflict Studies, which is an 18 month academic programme commencing in February annually. Fellows must commence in Semester 1 and the Fellowship involves an intensive period of both formal study, one field visit, a service activity, and the Applied Fieldwork Experience. Fellows should plan their time in Australia around these compulsory activities, as per Fellowship conditions and guidelines. During the Fellowship, Peace Fellows participate in a compulsory field visit to the Australian national capital of Canberra in Semester 2 (usually around late August/early September), and a service activity related to the Centre's participation in the *UN International Day of Peace* Celebrations with St John's Cathedral annually on 21<sup>st</sup> September. This involves helping set up displays for the recognition of 'Local agents of Peace' in the Cathedral prior to the event, as well as attendance at the event on the evening of the event. Class XVII Fellows will participate in their Applied Fieldwork Experience in the summer break in between Semester 2, 2019 and Semester 1, 2020. Class XVII Fellows will present their Annual Seminar in their final Semester, that is Semester 1, 2020. More detailed information on the Fellowship lifecycle, activities and expectations will be provided at the induction for UQ Rotary Peace Fellows (Friday 22<sup>nd</sup> February 2019).

The below table summarises major UQ Rotary Peace Centre Commitments that Fellows should plan ahead for:

<b>Semester 1, 2019</b>	Orientation and commencement of academic study Attendance/assistance at Class XVI Annual Seminar Saturday, 13 April 2019
<b>Semester 2, 2019</b>	Participation in 4-day field visit to Canberra (late August/early September)  Participation in Service activity: <i>UN International Day of Peace</i> 21 September, 2019.
<b>Summer 2019/2020 Nov-Feb</b>	Applied Fieldwork Experience (min 8 weeks)
<b>Semester 1, 2020</b>	Final academic semester Presentation of Class XVII Annual Seminar (April/May)

## Contact Details for Assistance

### **Rotary program enquiries:**

#### **Dr Melissa Curley**

Director, Rotary Peace Centre  
Senior Lecturer in International Relations  
School of Political Science and International  
Studies Level 4, Bldg. 39A, Room 410  
The University of Queensland, Brisbane QLD  
4072 Telephone: +61 7 3346 9054  
Facsimile: +61 7 3365 1388  
Email: [m.curley@uq.edu.au](mailto:m.curley@uq.edu.au)



### **Graduate Centre Manager**

#### **Rotary Liaison & Events**

#### **Mrs Diana McCluskey**

Graduate Centre in Governance and International  
Affairs School of Political Science and International  
Studies  
Level 4, Bldg. 39A, Room 403A  
The University of Queensland  
Telephone: +61 7 3343 1325  
Email: [d.mccluskey@uq.edu.au](mailto:d.mccluskey@uq.edu.au)



### **Rotary Host Area Coordinator**

Brisbane Rotary enquiries –  
Further information about your assigned Rotary Host Counselors  
and  
Rotary Speaking Duties should be directed to:

#### **Ms Shaughn Forbes**

Rotary Host Area Coordinator  
Rotary Club of Ashgrove/ The  
Gap Telephone: 0411473337  
Email:

[shaughn.forbes@bigpond.com](mailto:shaughn.forbes@bigpond.com)



### **Student Administration Enquiries**

#### **Further information about course enrolment**

Student and Academic Administrative Team  
School of Political Science and International Studies Level 5, Bldg.  
39A, The University of Queensland  
Telephone: +61 7 3365 2858 Fax: +61 7 3354 1388  
Email: [polsis@uq.edu.au](mailto:polsis@uq.edu.au)

**Class XVII (2019 – 2020) Rotary Peace Fellows –Buddy List**

Class XVII Fellow	Country of Citizen-ship	XVII Contact	Class XVI Fellow	Country of Citizen-ship	XVI Contact
Mr Nery Ronatay	Philippines	ronatay@gmail.com	Mr. Mohammed Yussef	Kenya	<a href="mailto:m.yussuf@uq.net.au">m.yussuf@uq.net.au</a>
Ms Maria Fernanda dela Luz Ludela	Mexico	marifer.felix@gmail.com	Ms Lauren Seibert	USA	<a href="mailto:l.seibert@uq.net.au">l.seibert@uq.net.au</a>
Ms Estefania Lay Guerra	Peru	estefania.lay@pucp.pe	Ms Isabela Sinisterra Beron	Columbia	<a href="mailto:i.sinisterraberon@uq.net.au">i.sinisterraberon@uq.net.au</a>
Ms Cora Lavin	USA	cora.lavin@gmail.com	Ms Michelle Helman	USA	<a href="mailto:m.helman@uq.net.au">m.helman@uq.net.au</a>
Mr Peter Lindsay	USA	lindsaypj@earthlink.net	Ms Morgan Marks	USA	<a href="mailto:m.marks@uq.net.au">m.marks@uq.net.au</a>
Ms Phytusin Ngwethaw	Myanmar	Phytusin.ngwethaw@gmail.com	Ms. Grace Dun	USA	<a href="mailto:n.dun@uq.net.au">n.dun@uq.net.au</a>
Mr Alexis Ayamdor	Ghana	<a href="mailto:aayamdor@yahoo.com">aayamdor@yahoo.com</a>	Ms Emily Nabakooza	Uganda	<a href="mailto:e.nabakooza@uq.net.au">e.nabakooza@uq.net.au</a>
Mr Nico Schneider	Germany	<a href="mailto:n.schneider@mailbox.org">n.schneider@mailbox.org</a>	Ms Raina Fox	USA	<a href="mailto:r.fox@uq.net.au">r.fox@uq.net.au</a>
Ms Chiaki Takenouchi	Japan	Chiaki.takenouchi@gmail.com	Mr Nori Fujimoto	Japan	<a href="mailto:norihiro.fujimoto@uq.net.au">norihiro.fujimoto@uq.net.au</a>
Ms Erica Yague	Philippines	aikayague@gmail.com	Ms Miku Lagarde	Philippines	<a href="mailto:m.lagarde@uq.net.au">m.lagarde@uq.net.au</a>



### Rotary Peace Fellow Class XVI

**Back row** – Mr Nori Fujimoto, Ms Morgan Marks, Ms Lauren Seibert, Ms Emily Nabakooza, Ms Michelle Helman, Mr. Mohammed Yussef, Dr Melissa Curley, Ms Shaughn Forbes host coordinator.

**Front row** – (standing) Ms Leslie Rotary Advisory Board, Ms Anne Rotary Advisory board, Ms Isabella Sinisterra Beron, Ms. Grace Dun, Ms Raina Fox and Ms Miku Lagarde.

## **Commencing at UQ**

### **Orientation and Key Dates**

#### **Rotary Peace Centre Welcome Morning Tea**

The UQ Rotary Peace Centre will host a Welcome Morning Tea. **This event is compulsory, all Peace Fellows are required to attend; partners and children are welcome.** This will take place on Thursday 21<sup>st</sup> February 2019 from 9am to 11:30am in the Terrace Room, 6<sup>th</sup> Floor of Sir Llew Edwards Building (Bldg 14). More information will be supplied to you closer to the date via email.

#### **Graduate Centre Orientation**

To enable you to meet your fellow classmates and select the correct courses for your program it is **compulsory that you attend the University Orientation on Thursday 21<sup>st</sup> February, 2019 from 1-4pm commencing in Room 208 GPN29A.**

#### **Class XVII Peace Centre Induction**

Dr Melissa Curley, Rotary Peace Centre Director & Mrs Diana McCluskey, Graduate Centre Manager, will coordinate a **Class XVII Induction on Friday 22<sup>nd</sup> February, 2019, 9am and 4pm. Your attendance for this day is compulsory,** to facilitate Fellow's arrival and settling in process, and also to gain an opportunity to meet and get to know current Class XVII Peace Fellows and Brisbane-based alumni. This will also incorporate your induction to the School and allocation of room keys, equipment/computer access, information about obtaining business cards, swipe card access, and an Occupational Health & Safety Induction. The location will be advised via email closer to the date.

#### **O-Week**

<http://orientation.uq.edu.au/>

Orientation Week (O-Week) is a University-wide celebration for international and domestic students who are beginning their studies at UQ. O-Week will commence Monday 18<sup>th</sup> February 2019. O-Week offers you social, sporting, study and support sessions and events to help you get familiar with the campus, meet people, get prepared for study, find out who's there to help and most importantly have fun!

All international students are required to attend:

- Getting Started workshop
- Health & Safety workshop

#### **Rotary Peace Fellows' Seminar 2019**

The annual seminar is designed to enable Fellows to present the findings and research from their time as a Fellow in a conference-like format to representatives from Rotary, sector professionals, academics and peers. Rotary Peace Fellows will present at this seminar during their last semester of study. **All Class XVII Fellows are required to assist and attend Class XVI's seminar, to be held on Saturday 13<sup>th</sup> April, 2019.** Please note this date in your diary (the location will be advised closer to the time).

#### **Information about Brisbane and Queensland**

Brisbane City Council	<a href="http://www.brisbane.qld.gov.au/">http://www.brisbane.qld.gov.au/</a>
Must Do Brisbane	<a href="http://www.mustdobrisbane.com/">http://www.mustdobrisbane.com/</a>
Visit Brisbane	<a href="http://www.visitbrisbane.com.au">http://www.visitbrisbane.com.au</a>
Southbank	<a href="http://www.visitsouthbank.com.au/">http://www.visitsouthbank.com.au/</a>

Tourism Queensland

<http://www.tq.com.au>

Destination Gold Coast

<https://www.destinationgoldcoast.com/>

### **Accommodation Services**

<https://future-students.uq.edu.au/accommodation>

Finding a great place to live while studying at UQ can really enhance your experience of university life. Accommodation Services provides information and services to assist you to find a home that's right for you, and make your arrival in Brisbane as smooth as possible.

**Based on the experience of other Fellows, if you are coming from a cold climate and are not used to hot and humid weather conditions, we would recommend that you look for accommodation with air-conditioning. While air-conditioning will increase your electricity costs, you may have trouble sleeping during the hot and humid Brisbane nights without it.**

Australian seasons are as follows:

**Summer** - December – February; **Autumn (Fall)** - March – May; **Winter** - June – August; **Spring** - September – November.

### **Cost of Living**

<https://future-students.uq.edu.au/international/cost-living>

The cost of living will vary according to your lifestyle and requirements. Keep in mind that your budget should be flexible enough to allow for unexpected costs such as emergencies and health expenses.

### **Children's School Fees**

<https://future-students.uq.edu.au/international/bringing-your-family>

Please be advised that if you have primary or secondary school-aged children accompanying you, and you wish to enrol them in a school in Brisbane, you will more than likely have to pay school fees. These fees are set by the Australian government and are quite high, so we strongly recommend that you make early enquiries in order to know what these charges will be ahead of your arrival in Australia.

### **Confirmation of Enrolment Letter**

You may need to obtain an official UQ Confirmation of Enrolment letter from the Student Centre which can be used for various administrative requirements.

#### **In Person**

You can obtain a letter in person from the Student Centre, Level 1, JD Story Building (Bldg 61), St Lucia campus. Please take your current student ID card.

#### **Online**

You can also **request a letter online** but this may take a few days to have the letter ready for collection, although you may be able to obtain a scan of the letter to your student email address.

#### **To Request a letter online:**

Go To <http://www.uq.edu.au/student-centre/> Click on the Student Centre link – Click on UQ Answers (the green link) – Click on Current Students – Click on Send us Your Question – Login with your UQ Username and Password – Request a Confirmation of Enrolment Letter and let them know how you want it delivered to you – via email to your student email address and in hardcopy.

### **OSHC Health insurance**

All international students in Australia must take out a separate health insurance policy (Overseas Student Health Cover) for health coverage while in Australia. Please note that this coverage will depend on your chosen provider –

and may exclude some pre-existing medical conditions, dental procedures, and at times coverage for mental health disorders or conditions. ***Please take this into account when choosing your health plan, as you may need to provide additional financial resources to cover such expenses.***



## **Information About Studying at UQ**

### **Key Dates 2019**

You should familiarize yourself with key dates in the 2019 academic calendar including the due date to enrol for each semester.

[http://www.uq.edu.au/events/calendar\\_view.php?category\\_id=16&year=2019&month=&day=01](http://www.uq.edu.au/events/calendar_view.php?category_id=16&year=2019&month=&day=01)

### **Master of Peace and Conflict Studies (MPaCS #24) Program Requirements**

**All Rotary Peace fellows must enroll in the MPaCS#24 program.** Please check your current program rules and requirements for the Master of Peace and Conflict Studies (#24) on the UQ Courses and Programs website:

[http://www.uq.edu.au/study/program.html?acad\\_prog=5645](http://www.uq.edu.au/study/program.html?acad_prog=5645)

UQ Program Code: 5645

Duration: 3 semesters FT

Mode of Study: Internal

A standard full-time load is #8 units of study per semester.

#### **Students enrolled in the #24 MPaCS complete:**

#8 units for Part A; and

#6 units from Part B; and

#10 units from Part B and/or Part C.

Courses offered in **Internal mode** require weekly class attendance throughout the semester.

Courses offered in **Intensive mode** require class attendance for 5-6 full-days throughout the semester and some may be weekends.

Courses offered in **External mode** do not require class attendance.

A standard #2 unit course requires approximately 8-10 hours of work each week. This is a combination of lecture and study time e.g. a 2 or 3 hour seminar and 5-7 hours of reading and research. A #4 unit course represents a time commitment of 16-20 hours per week.

## Course Descriptions – MPaCS 2019

[www.uq.edu.au/study/](http://www.uq.edu.au/study/)

Current course descriptions for all courses offered in the MPaCS #24 program are available on UQ Course & Programs.

### Electronic Course Profiles (ECP)

Electronic course profiles (ECPs) are published for each course and are available at least two weeks prior to the commencement of semester. You can access general public versions from the Courses and Programs website <http://www.uq.edu.au/study/> and student versions after you enrol in the course from the course Blackboard course site.

The ECP contains the university official course information including course objectives, topic outlines, assessment items and due dates, marking criteria, teaching format, course materials and reading lists.



### Applied Fieldwork Experience (AFE)/Independent Study Research

The AFE is required by Rotary and is undertaken in Summer Semester (November – February) with a US\$7,000 funding (lump sum).

There is no UQ requirement for the AFE to be undertaken as credit towards your MPaCS program.

There are three UQ options available and these will be explained in more detail in your formal induction

#### A) Not for credit

Highly encouraged: give you more elective choice, reduces administrative complications, maximizes your fellowship experience

#### B) POLS7521 Applied Fieldwork Experience

Can be difficult to arrange ('deed'/student placement agreement); perhaps valuable to profile 'fieldwork' in transcript; assessment = logbook/reflection essay/host confirmation (pass or fail - not graded)

#### C) POLS7207 Independent Study

Combines fieldwork and academic experience; Assessment = plan & bibliography, 4 meetings with supervisor, 6,000 word paper (graded, more demanding).

### Suggested Study Plans – 2019/2020

Peace Fellows commencing in Semester 2019 and completing the #24 MPaCS without POLS7706 (#8 Unit Year-Long Research Thesis)

Semester 1, 2019	Semester 2, 2019	Summer Semester	Semester 1, 2020
#4 units from Part A <b>and</b> #4 units from Part B	#4 units from Part A <b>and</b> #2 units from Part B <b>and</b> #2 units from Part B or Part C	POLS7521 #2 Part C <b>OR</b> POLS7207#2 Part C  <i><b>Note: It is not compulsory to complete #2 units summer semester</b></i>	#8 units from Part B/Part C  <i><b>Note only #6 units required from Part B or Part C if #2 units completed Summer Semester</b></i>

Peace Fellows commencing in Semester 1 2019 and completing #24 MPaCS with POLS7705 (#8 Unit Year-Long Research Thesis)

Semester 1, 2019	Semester 2, 2019	Summer Semester	Semester 1, 2020
#4 units from Part A <b>and</b> #4 units from Part B	#4 units from Part A <b>and</b> POLS7706 #4 Part C	POLS7521 #2 Part C <b>OR</b> POLS7207#2 Part C  <i><b>Note: It is not compulsory to complete #2 units summer semester</b></i>	# 2 units from Part B <b>and</b> POLS7706 #4 Part C <b>and</b> #2 units from Part B or Part C <i><b>Note #2 units from Part B or Part C not required if #2 units completed Summer Semester</b></i>

### Master of Peace and Conflict Studies (MPaCS #24) Course List

The 2019 MPaCS course list is available on UQ Courses & Program - [http://www.uq.edu.au/study/program\\_list.html?acad\\_prog=5645](http://www.uq.edu.au/study/program_list.html?acad_prog=5645)

### Credit or Exemption for Previous Studies

If you have already completed postgraduate level courses similar to those offered in the program, you may be eligible for credit or exemption.

### English Language Support

#### English for Academic Communication

<https://icte.uq.edu.au/study/support-uq-students/english-academic-communication>

### English for Academic Communication (EAC) St Lucia

English for Academic Communication courses are held each semester for UQ students from a non-English speaking background. Courses are free and designed to fit around your UQ study.

You can choose to register for EAC once, or for as many semesters as you like, while you are enrolled at UQ.

Please email [ICTE-UQ Admissions](mailto:icte@uq.edu.au) if you have any queries.

### Enrolment

[www.sinet.uq.edu.au](http://www.sinet.uq.edu.au)

You must enrol in your courses via mySI-net. Under the program structure, a standard full-time semester workload will comprise #8 units of study. You may be able to enrol in a maximum of #10 units in a semester if you achieve a minimum GPA of 4.5 in the most recent semester of full-time study.

### **Equity and Diversity**

<http://ppl.app.uq.edu.au/content/1.70-equity-and-diversity>

The University has a number of policies relating to equity and diversity with which students should be familiar including prevention of sexual harassment, racism, children on campus, discrimination and harassment, and disability

### **Graduation**

<http://www.uq.edu.au/graduations/>

When you are close to graduation, you should familiarise yourself with graduation processes and procedures. Rotary Peace Fellows commencing in Semester 1, 2019 are due to graduate at the end of Semester 1, 2020 and this will be reflected on your student record on mySI-net. Closer to your graduation you will receive notification of your graduation status. You will then be required to submit a "Conditional Graduation" form via mySI-net.

### **Library Services**

<http://www.library.uq.edu.au/>

The Library has a number of Online Tutorials and other Classes available to assist students. Details can be found on their training calendar.

Collections are backed-up by a comprehensive information and computer skills training program, as well as individual advice and help in person, by telephone, on the website and through email or online chat.

### **The Student Centre and obtaining a Student Card**

<http://www.uq.edu.au/student-centre/index.html>

The Student Centre is your one-stop shop for all student administration and general enquiries relating to the University. The Student Centre can provide information about academic records, admission procedures, enrolment procedures, examinations & assessment, graduation, grievance procedures, prizes & scholarships, traffic & parking. You must obtain a student card as soon as possible to access your UQ computer account and help enroll in classes.

### **Student Rights and Responsibilities**

<http://ppl.app.uq.edu.au/content/3.60-student-rights-and-responsibilities>

The University has a number of policies relating to student rights and responsibilities with which students should be familiar.

In particular students must thoroughly acquaint themselves with the University's policy regarding student integrity and academic misconduct.

### **Student Integrity and Misconduct**

<http://ppl.app.uq.edu.au/content/3.60.04-student-integrity-and-misconduct>

You must read the UQ Student Integrity and Misconduct policy which makes a comprehensive statement about the University's approach to plagiarism, including the approved use of plagiarism detection software, the consequences of plagiarism and the principles associated with preventing plagiarism.

**Before submitting any assignments you must ensure you have completed UQ's online [Academic Integrity Tutorial](#).**

### **Student Services**

<http://www.uq.edu.au/student-services/>

Student services can help you with access to university, accommodation, careers, counselling, disability, illness and injury and International student support

UQ Students are entitled to **free consultations** with a personal counsellor, disability advisor, international student advisor, careers advisor and earning advisor

**Timetables**

A final timetable is usually published several months prior to the beginning of the semester. The Semester 1 2019 timetable will be published late November 2018 and will be available from mySI-net. Some changes after this date may be necessary due to increasing or decreasing course enrolments. Students should therefore continue to consult the timetable until the commencement of the semester.

**Tuition Fees**

Rotary Peace Fellows have their tuition fees paid on their behalf by Rotary International. Please contact the School if your student record on mySi-net indicates you have outstanding fees.



## Graduation!