



Handbook for Commencing Rotary Peace Fellows



ROTARY PEACE FELLOWS CLASS XXIII

Commencing 2025

Photo cover:

Annual Seminar with Class 20, 21 & 22 and Rotary Peace centre staff.

Every attempt has been made to ensure that the information contained in this Handbook is correct at the time of publication.

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The University of Queensland Rotary Peace Centre

Website: rotary.centre.uq.edu.au

 Rotary Peace Centre at The University of Queensland

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Contents

Welcome to Rotary Peace Fellows	3
The University of Queensland Rotary Peace Centre	6
About the School's Peace and Conflict Studies Program	6
Teaching and Research	6
Fellowship Lifecycle	7
Contact details for assistance	8
Class XXII and Class XXIII (2025–2026) Rotary Peace Fellows – Buddy List	9
Commencing at The University of Queensland	10
Orientation and Key Dates	11
Rotary Peace Centre Welcome Morning Tea	11
Graduate Centre Orientation	11
Class XXIII Peace Centre Induction	11
O-Week	11
Rotary Peace Fellows' Seminar 2025	11
Information about Brisbane and Queensland	11
Accommodation Services	12
Cost of Living	12
Children's School Fees	12
Confirmation of Enrolment Letter	12
OSHC Health Insurance	12
Graduate Centre for Governance and International Affairs	13
Information about studying at The University of Queensland	14
Key Dates 2025	15
Master of Peace and Conflict Studies (MPaCS #24) (Program Code: 5645) Program Requirements	15
Course Descriptions – MPaCS 2025	15
Electronic Course Profiles (JAC)	15
Applied Fieldwork Experience (AFE)/Independent Study Research	15
Credit or Exemption for Previous Studies	16
English Language Support	16
English for Academic Communication	16
English for Academic Communication (EAC) St Lucia	16
Enrolment	16
Equity and Diversity	16
Graduation	16
Library Services	16
The Student Centre	16
Obtaining a Student ID Card	17
Student Rights and Responsibilities	16
Student Integrity and Misconduct	17
Student Services	17
Health Centre	17
Timetables	17
Tuition Fees	17

Welcome to Rotary Peace Fellows



Associate Professor

Sebastian Kaempf

Director, The University of Queensland
Rotary Peace Centre



Dear Incoming Rotary Peace Fellows

I would like to welcome you to The University of Queensland (UQ). We very much look forward to your arrival and to working with you during your Peace Fellowship Program. You are the 23rd class of Rotary Fellows at The University of Queensland. You will profit from a range of exciting cohort activities and from being integrated into a cutting-edge Masters program with students who come from a wide range of countries, backgrounds and disciplines. You will have the opportunity to learn from, and with, award-winning teachers and world class scholars whose expertise span a wide range of topics, from peacebuilding, conflict resolution and nonviolence to gender and Indigenous studies. This Handbook is designed to help you get ready for your arrival at UQ and the School of Political Science and International Studies. Please read it carefully. It will assist you with:

- Preparing to study in a demanding Master of Peace and Conflict Studies Program.
- Understanding policies, structure, procedures and requirements of the School and University;
- Gaining knowledge of the resources, support and assistance available to you. Here are some key issues I would like to flag upfront. Keep in mind these key dates:
 - You need to arrive in Brisbane between the 15 January and 3 February 2024. Settling in a new country can take a while. You will need to

find accommodation and complete a range of administrative tasks, from opening a bank account to applying for your student card. Getting used to a new cultural environment can also take time and involve challenges. So, make sure you arrive as early as possible

- From Thursday 13th to Friday 21st February 2025 you will be attending various compulsory preparatory events, including induction sessions that explain all aspects of the Rotary Fellowship; an information session with our Graduate Centre that discusses the structure and requirements of the Masters Program; individual sessions with both the Manager and Director of the Peace Centre; and a welcome morning tea during which you have the chance to meet the local Rotary community.
- The semester starts on Monday 24th February 2025. This is when your classes begin. Make use of the resources that UQ has to help you with your arrival, with settling in Brisbane and with getting used to UQ. This includes the following:
 - <https://study.uq.edu.au/university-life/getting-prepared-to-come-to-australia>
 - <https://my.uq.edu.au/>
 - <https://my.uq.edu.au/>
 - <https://my.uq.edu.au/student-support>
 - <https://my.uq.edu.au/contact>
 - <https://my.uq.edu.au/information-and-services/manage-my-program>

You need to make your own arrangements for arriving in Brisbane. Here are some points to consider:

- Your Rotary Host Counsellor may be able to help with transport. Contact them in advance of your arrival.
- UQ provides an 'Airport Reception' service for commencing students. Bookings must be made online a minimum of three working days in advance of your arrival: <https://my.uq.edu.au/information-and-services/student-support/accommodation/accommodation-overview/international-student-airport-welcome-and-shuttle-service> We advise you start as early as possible looking into accommodation options
- Besides arriving early in Brisbane - no later than 3rd February 2025 - you might be able to get help from your Rotary Host Area Coordinator or your Rotary Host Counsellor.
- Please also consult UQ's accommodation service: <https://my.uq.edu.au/student-support/accommodation>.
- For many of you the transition back to university life will be both exciting and challenging. Having lived in the world of practice for several years, you will need to become familiar again with the challenge of scholarly activities, including essay writing. This is why I urge you to start reading scholarly material before you arrive. Practice your writing. Familiarize yourself with the issues at stake. This will go a long way in helping you making the start of the program as smooth as possible. Here are two sources that might be useful.
- Our Essay Writing Guide. Please read it carefully: <https://polsis.uq.edu.au/files/43393/POLSI%20Essay%20Guide%202021%20Version.pdf>
- Watch this video from one of our colleagues here in the School, Professor Roland Bleiker, about how to deal with the challenge of essay writing: <https://www.youtube.com/watch?v=63eOYfYnUiQ>.

If you have questions or need help, do not hesitate to contact Centre staff. Details are on page 8. Together with Dr Mel Johnston (our Centre Deputy Director) and Diana McCluskey (our Centre Manager), I am very much looking forward to seeing you soon. We hope that you will have an exciting, productive and memorable experience with us, forming lasting friendships and professional connections and learning the kind of skills that allow you to be successful in your future endeavours to promote peace.

With best wishes,



Associate Professor Sebastian Kaempf
Director, UQ Rotary Peace Centre



All Peace Fellows who attend the University of Queensland program are recognised at the completion of their degree with a paver stating their name, country of origin and date of program. These are laid in the Rotary Presidential Peace Park adjacent to the campus.

The University of Queensland Rotary Peace Centre

rotary.centre.uq.edu.au

The University of Queensland's Rotary Peace Centre is part of a global program to advance research, teaching, practical training and knowledge on issues of international relations, peace studies and conflict resolution.

Following an intensive international search by The Rotary Foundation, The University of Queensland was selected from over 100 universities expressing interest in the establishment of a program for Peace and Conflict Studies. The decision recognised the outstanding reputation of The University of Queensland's longstanding International Relations and Peace and Conflict Studies programs.

The University of Queensland's program is one of only six such programs worldwide.

Other programs are based at:

- Duke University and University of North Carolina, Chapel Hill, USA
- International Christian University, Tokyo, Japan
- University of Bradford, Bradford, UK
- Uppsala University, Uppsala, Sweden
- Makerere University, Kampala, Uganda

Information on the Rotary Peace Fellowship program can be found at rotary.centre.uq.edu.au

About the School's Peace and Conflict Studies Program

polsis.uq.edu.au/master-peace-and-conflict-studies

Recent international crises highlight the need for greater understanding of the political, economic and social factors that affect security and stability, as well as the tragic human costs involved in such conflicts. The threat of insurgency and terrorism, humanitarian crises in Afghanistan, Iraq, Gaza, Myanmar, central Africa, the Middle East and elsewhere, all indicate that we need to develop greater expertise in alleviating such tensions and more effective strategies for promoting peace and stability.

The Master of Peace and Conflict Studies (MPaCS) is a coursework program aimed at developing conceptual and empirical understanding and skill sets in research and knowledge development in the field of peace and conflict. Students will gain an advanced understanding of how conflicts emerge and how they can be managed and solved in a nonviolent manner. Topics covered span from the local to the global and include issues such as peacebuilding, conflict resolution and prevention, mediation, nonviolence, gender and security as well as peace and development.

The MPaCS degree is tailored for students interested in seeking employment in either government agencies, non-government organisations or the private sector:

- Students will study with people from a wide range of countries and professions;
- Teaching staff are recognised as being world class in their respective fields;
- Read more about our staff <https://study.uq.edu.au/stories/meet-expert-exploring-peace-and-conflict-studies-dr-melissa-johnston>
- Teaching is conducted in small groups wherever possible, and at convenient times, with most internal classes timetabled for the evening.

Teaching and Research

<https://polsis.uq.edu.au/research>

The teaching and research of the School's Academic Staff is internationally recognised. The Staff maintain close ties with important international and national non-government organisations, government agencies and leading academic institutions and research centres in Asia, Europe and North America. This exposure further reinforces the program. The School also hosts the [Asia-Pacific Centre for the Responsibility to Protect](#), which focuses on the Responsibility to Protect concept, genocide prevention and the study of crimes against humanity. It conducts extensive outreach activities in the Asia-Pacific region, and UQ Rotary Peace Fellows have conducted their AFE with the R2P Centre on a number of occasions.

r2pasiapacific.org/

Fellowship Lifecycle

Rotary Peace Fellows at UQ study the #24 unit Masters of Peace and Conflict Studies program, which is an 18-month academic program commencing in February annually. Fellows must commence in Semester 1 and the Fellowship involves an intensive period of both formal study, a service activity, and the Applied Fieldwork Experience. Fellows should plan their fellowship around these compulsory activities, as per Fellowship conditions and guidelines. During the Fellowship, Peace Fellows participate in a compulsory service activity related to the Centre's participation in the UN International Day of Peace Celebrations with St John's Cathedral annually on 21 September. This involves helping set up displays for

the recognition of 'Local agents of Peace' in the Cathedral prior to the event, as well as attendance at the event on the evening of the event.

Class 23 Fellows will participate in their Applied Fieldwork Experience in the summer break in between Semester 2, 2025 and Semester 1, 2026. Class 22 Fellows will present their Annual Seminar in their final semester, that is Semester 1, 2025. More detailed information on the Fellowship lifecycle, activities and expectations will be provided at the induction for Rotary Peace Fellows.

This table summarises major UQ Rotary Peace Centre commitments that Fellows should plan ahead for:

Semester 1 2025	Orientation and commencement of academic study Attendance/assistance at Class 22 Annual Seminar Saturday, 22nd March 2025
Semester 2 2025	Participation in Service activity: UN International Day of Peace (IDOP) Sunday, 21st September 2025
Summer 2025/2026 Nov–Feb	Applied Fieldwork Experience (min 8 weeks)
Semester 1 2026	Final academic semester Presentation of Class 23 Annual Seminar (Date TBC)

Class XXII - XXIII (2024–2025 Rotary Peace Fellows – Buddy List)

Contact details for assistance

Program enquiries:



Associate Professor Sebastian Kaempf
 Director, Rotary Peace Centre
 School of Political Science and International Studies
 Level 5, Building 39A, Room 560
 The University of Queensland, Brisbane QLD 4072

Telephone: +61 7 336 57530
 Email: s.kaempf@uq.edu.au



Mrs Diana McCluskey
 Graduate Centre Manager
 Rotary Peace Centre Manager
 Graduate Centre in Governance and International Affairs
 School of Political Science and International Studies
 Level 4, Building 39A, Room 403A
 The University of Queensland

Telephone: +61 7 334 31325
 Email: d.mccluskey@uq.edu.au



Further information about your assigned Rotary Host Counselors and Rotary Speaking Duties should be directed to:

Ms Leslie Smith
 Rotary Host Area Coordinator Rotary Club of Paddington

Telephone: +61 0403 069 841
 Email: lesliesmith2121@outlook.com

Student Administration Enquiries
 Further information about course enrolment

Student and Academic Administrative Team
 School of Political Science and International Studies
 Level 5, Building 39A,
 The University of Queensland

Telephone: +61 7 336 52858
 Fax: +61 7 335 41388
 Email: polsis@uq.edu.au

Class XXII Fellow	Country of Citizenship	XVII Contact	Class XXIII Fellow	Country of Citizenship	XXIII Contact
Anne Mathieson (Ane)	USA	a.m.mathieson@gmail.com	Salim Uqdah	USA	uqdasha@gmail.com
Anne Mathieson (Ane)	USA	a.m.mathieson@gmail.com	Thristina Kanka	USA	thristinak@gmail.com
Deisy Cruz Herrera	Colombia	johannacruz@gmail.com	Camilo Arango	Colombia	camiloarango85@gmail.com
Ghadeer Bandak	Jordan	ghadeerbandak@hotmail.com	Khrisna Avila	Phillipines	khrizy2022@gmail.com
Leticia Mello de Oliveira	Brazil	lmellodeoliveira@gmail.com	Lorena Jesus	Brazil	lorena.wendel@hotmail.com
Mohammad Tamim Ebrahimi (Tamim)	Afghanistan	m.ebrahimi@uq.net.au	Pravin Wankhede	India	wankhedepavin620@gmail.com
Pariya Danaei	Iran	paria.danaei@gmail.com	Patmillia Doe Paivey	Liberia	patmilliaoe@gmail.com
Typanga Evans	Canada	typanga@gmail.com	Sam Murray	Canada	murraysamanthar@gmail.com
Typanga Evans	Canada	typanga@gmail.com	Kathleen Novelia	Canada	kathnovelia@gmail.com
Wonder Mwadzichema	Zimbabwe	wsatiya3@gmail.com	Koduah Emmanuel	Ghana	koduahemmanuel7@gmail.com



Commencing at The University of Queensland



Orientation and Key Dates

Rotary Peace Centre Welcome Morning Tea

The UQ Rotary Peace Centre will host a Welcome Morning Tea. This event is compulsory, all Peace Fellows are required to attend; partners and children are welcome. This will take place on Thursday 20th February 2025 from 9am to 11.30am in the Terrace Room, 6th Floor of Sir Llew Edwards Building (Bldg14). More information will be supplied to you closer to the date via email.

Graduate Centre Orientation

This is a compulsory event which will be held in Orientation Week from Monday 17th to the 21st February 2025. Further details will be sent early 2025.

Class XXIII Peace Centre Induction

Associate Professor Sebastian Kaempf, Rotary Peace Centre Director and Mrs Diana McCluskey, Graduate Centre Manager, will coordinate a Class XXIII Induction during Orientation Week 17th – 21st February 2025. It is compulsory that you attend. Further details will be sent early 2025.

The Director and Manager of the Rotary Peace Centre will also be holding 30minute one on one meetings with Class XXIII Fellows over the course of 2 days prior to the O week induction program. These will be held on Thursday 13th & Friday 14th February and are also compulsory.

O-Week

orientation.uq.edu.au/

Orientation Week (O-Week) is a University-wide celebration for international and domestic students who are beginning their studies at UQ. O-Week will commence Monday 17th - 21st of February 2025.

O-Week offers you social, sporting, study and support sessions and events to help you get familiar with the campus, meet people, get prepared for study, find out who's there to help and most importantly have fun!

All international students who are on campus are

required to attend:

- Getting Started workshop
- Health and Safety workshop

Rotary Peace Fellows' Seminar 2025

The annual seminar is designed to enable Fellows to present the findings and research from their time as a Fellow in a conference-like format to representatives from Rotary, sector professionals, academics and peers. Rotary Peace Fellows will present at this seminar during their last semester of study. All Class XXIII Fellows are required to assist and attend Class XXII's seminar, to be held on Saturday 22nd March 2025 Please note this date in your diary.

Information about Brisbane and Queensland

Brisbane City Council
brisbane.qld.gov.au/

Must Do Brisbane
mustdobrisbane.com/

Visit Brisbane
visitbrisbane.com.au

Southbank
visitsouthbank.com.au/

Tourism Queensland
tq.com.au

Destination Gold Coast
destinationgoldcoast.com/

Accommodation Services

future-students.uq.edu.au/accommodation

Finding a great place to live while studying at UQ can really enhance your experience of university life. Accommodation Services provides information and services to assist you to find a home that's right for you, and make your arrival in Brisbane as smooth as possible.

Based on the experience of other Fellows, if you are coming from a cold climate and are not used to hot and humid weather conditions, we would recommend that you look for accommodation with air-conditioning. While air-conditioning will increase your electricity costs, you may have trouble sleeping during the hot and humid Brisbane nights without it.

Australian seasons are as follows:

Summer – December–February

Autumn (Fall) – March–May

Winter – June–August

Spring – September–November.

Cost of Living

future-students.uq.edu.au/international/cost-living

The cost of living will vary according to your lifestyle and requirements. Keep in mind that your budget should be flexible enough to allow for unexpected costs such as emergencies and health expenses.

Children's School Fees

future-students.uq.edu.au/international/bringing-your-family

Please be advised that if you have primary or secondary school-aged children accompanying you, and you wish to enrol them in a school in Brisbane, you will more than likely have to pay school fees. These fees are set by the Australian government and are quite high, so we strongly recommend that you make early enquiries in order to know what these charges will be ahead of your arrival in Australia.

Confirmation of Enrolment Letter

You may need to obtain an official UQ Confirmation of Enrolment letter from the Student Centre which can be used for various administrative requirements.

In Person

You can obtain a letter in person from the Student Centre, Level 1, JD Story Building (Bldg 61), St Lucia campus. Please take your current student ID card.

Online

You can also request a letter online but this may take a few days to have the letter ready for collection, although you may be able to obtain a scan of the letter to your student email address.

To request a letter online:

Go To uq.edu.au/student-centre/

Click on the Student Centre link

Click on UQ Answers (the green link)

Click on Current Students

Click on Send us Your Question

Login with your UQ Username and Password.

Request a Confirmation of Enrolment Letter and let them know how you want it delivered to you – via email to your student email address and in hard copy.

OSHC Health Insurance

All international students in Australia must take out a separate health insurance policy (Overseas Student Health Cover) for health coverage while in Australia. Please note that this coverage will depend on your chosen provider – and may exclude some pre-existing medical conditions, dental procedures, and at times coverage for mental health disorders or conditions.

Please take this into account when choosing your health plan, as you may need to provide additional financial resources to cover such expenses.

Graduate Centre for Governance and International Affairs

The UQ Rotary Peace Centre is co-located in the Graduate Centre for Governance and International Affairs. A key element of the Graduate Centre's mission is to improve post-graduate student satisfaction and improve graduate employment outcomes by providing students with a comprehensive learning experience that involves UQ's leading researchers in governance and international affairs and a suite of value-adding activities to supplement high quality academic courses. This includes enhancing opportunities for post-graduate students to engage in work integrated learning, including internships, matching them with a career mentor and student mobility. The Graduate Centre also offers pastoral care and any additional support required by students.

Rotary Peace Fellows are encouraged to participate in a range of activities offered throughout the year by the Centre – these include attending masterclasses, seminars and workshops with visiting academics from around the world and joining the career Mentor Program.

polsis.uq.edu.au/career-mentor-program

This program is open for registration in semester 1 (closing on 31 March) each year and runs in Semester 2. The opportunity to be matched with a career mentor can significantly enhance a student's overall academic experience and help with employability skills following graduation.



Information about studying at The University of Queensland



Key Dates 2025

You should familiarise yourself with key dates in the 2025 academic calendar including the due date to enrol for each semester.

<https://about.uq.edu.au/academic-calendar>

Master of Peace and Conflict Studies (MPaCS #24) (Program Code: 5646) Program Requirements

All Rotary Peace fellows must enrol in the MPaCS #24 program.

UQ Program Code: 5646

Duration: 3 semesters FT 15 years

Mode of Study: Internal

A standard full-time load is #8 units of study per semester.

Courses offered in Internal mode require weekly class attendance throughout the semester.

Courses offered in Intensive mode require class attendance for 5–6 full-days throughout the semester and some may be weekends.

A standard #2 unit course requires approximately 8–10 hours of work each week. This is a combination of lecture and study time e.g. a 2 or 3 hour seminar and 5–7 hours of reading and research. A #4 unit course represents a time commitment of 16–20 hours per week.

Course Descriptions – MPaCS 2025

Current course descriptions for all courses offered in the MPaCS #24 program are available on UQ Course and Programs website.

<https://programs-courses.uq.edu.au/requirements/program/5646/2025>

Electronic Course Profiles (JAC)

Electronic course profiles (JAC) are published for each course and are available at least two weeks prior to the commencement of semester. You can access general public versions from the Courses and Programs website future-students.uq.edu.au/study/ and student versions after you enrol in the course from the course Blackboard course site.

The JAC contains the university official course information including course objectives, topic outlines, assessment items and due dates, marking criteria, teaching format, course materials and reading lists.

Applied Fieldwork Experience (AFE)/ Independent Study Research

The AFE is required by Rotary and is undertaken in Summer Semester (November–February) with up to US\$7,000 funding (lump sum) to support your travel, accommodation and expenses.



Credit or Exemption for Previous Studies

If you have already completed postgraduate level courses similar to those offered in the program, you may be eligible for credit or exemption.

Contact the student administration team at the HASS Faculty - <https://hass.uq.edu.au/contact>

English Language Support

English for Academic Communication

icte.uq.edu.au/study/support-uq-students/english-academic-communication

English for Academic Communication (EAC) St Lucia

English for Academic Communication courses are held each semester for UQ students from a non-English speaking background. Courses are free and designed to fit around your UQ study.

You can choose to register for EAC once, or for as many semesters as you like, while you are enrolled at UQ. Please email ICTE-UQ Admissions if you have any queries.

admissions@icte.uq.edu.au

Enrolment

sinet.uq.edu.au

You must enrol in your courses via mySI-net. Under the program structure, a standard full-time semester workload will comprise #8 units of study. You may be able to enrol in a maximum of #10 units in a semester if you achieve a minimum GPA of 4.5 in the most recent semester of full-time study.

Equity and Diversity

<https://policies.uq.edu.au/document/view-current.php?id=72&version=1>

The University has a number of policies relating to equity and diversity with which students should be familiar including prevention of sexual harassment, racism, children on campus, discrimination and harassment, and disability.

Graduation

uq.edu.au/graduations/

When you are close to graduation, you should familiarise

yourself with graduation processes and procedures. Rotary Peace Fellows commencing in Semester 1, 2025 are due to graduate at the end of Semester 1, 2026 and this will be reflected on your student record on mySI-net. Closer to your graduation you will receive notification of your graduation status. You will then be required to submit a "Conditional Graduation" form via mySI-net.

Library Services

library.uq.edu.au/

The Library has a number of Online Tutorials and other Classes available to assist students. Details can be found on their training calendar.

Collections are backed-up by a comprehensive information and computer skills training program, as well as individual advice and help in person, by telephone, on the website and through email or online chat.

The Student Centre

uq.edu.au/student-centre/index.html

The Student Centre is your one-stop shop for all student administration and general enquiries relating to the University.

The Student Centre can provide information about academic records, admission procedures, enrolment procedures, examinations and assessment, graduation, grievance procedures, prizes and scholarships, traffic and parking.

Student Rights and Responsibilities

ppl.app.uq.edu.au/content/3.60-student-rights-and-responsibilities

The University has a number of policies relating to student rights and responsibilities with which students should be familiar.

In particular students must thoroughly acquaint themselves with the University's policy regarding student integrity and academic misconduct.

Student Integrity and Misconduct

ppl.app.uq.edu.au/content/3.60.04-student-integrity-and-misconduct

You must read the UQ Student Integrity and Misconduct policy which makes a comprehensive statement about the University's approach to plagiarism, including the approved use of plagiarism detection software, the consequences of plagiarism and the principles associated with preventing plagiarism.

Before submitting any assignments you must ensure you have completed UQ's online [Academic Integrity Tutorial](#).

uq.edu.au/integrity/

Student Services

uq.edu.au/student-services/

Student services can help you with access to university, accommodation, careers, counselling, disability, illness and injury and International student support.

UQ Students are entitled to free consultations with a personal counsellor, disability advisor, international student advisor, careers advisor and learning advisor.

Obtaining a Student ID Card

You must obtain a student ID card as soon as possible to access your UQ computer account and help enrol in classes.

my.uq.edu.au/starting-at-uq/prepare-for-semester/student-id-cards

Health Centre

uqhealthcare.org.au/our-clinics/st-lucia-clinic/

There is an on campus medical clinic for University of Queensland domestic and international students, with experienced General Practitioners and nurses dedicated to the health care needs of St Lucia students.

They offer innovative, client-focused care through an extensive range of health services which include general medicine, immunisation, skin checks, travel medicine, wellness support and more.

Timetables

A final timetable is usually published several months prior to the beginning of the semester. The Semester 1 2025 timetable will be published in early December 2024 and

will be available from mySI-net. Some changes after this date may be necessary due to increasing or decreasing course enrolments. Students should therefore continue to consult the timetable until the commencement of the semester.

Tuition Fees

Rotary Peace Fellows have their tuition fees paid on their behalf by Rotary International. Please contact the School if your student record on mySI-net indicates you have any outstanding fees.

